

The City of Edinburgh Council

10.00am, Thursday 22 February 2024

Revenue Budget Framework and Medium-Term Financial Plan (MTFP) – Progress Update – referral from the Finance and Resources Committee

Executive/routine
Wards

1. For Decision/Action

- 1.1 The Finance and Resources Committee has referred a report on the Revenue Budget Framework and Medium-Term Financial Plan (MTFP) to the City of Edinburgh Council as part of setting the revenue and capital budgets on 22 February 2024.

Dr Deborah Smart
Executive Director of Corporate Services

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Referral Report

Revenue Budget Framework and Medium-Term Financial Plan (MTFP) – Progress Update – referral from the Finance and Resources Committee

2. Terms of Referral

- 2.1 On 25 January 2024, the Finance and Resources Committee considered a report on the provisional outcome of the 2024/25 Local Government Finance Settlement and the impact of this announcement and other changes in planning assumptions on the Council's incremental savings gaps for 2024/25 and subsequent years.
- 2.2 A number of further measures and options were set out, the combined impact of which provided the potential for a balanced budget to be set for 2024/25, albeit with significant incremental remaining gaps in subsequent years, reinforcing the importance of developing a longer-term programme of change.
- 2.2 **Motion:**
- 1) To note the updates to financial planning assumptions set out within the report by the Executive Director of Corporate Services, including the provisional outcome of the 2024/25 Local Government Finance Settlement, and that any further changes resulting from the Scottish Budget's Parliamentary consideration be reported to members.
 - 2) To note the further measures and options set out in the report, the combined impact of which provided officers' recommendations for a balanced budget to be set for 2024/25.
 - 3) To note, nonetheless, both the risks to achievement of this position and significant remaining incremental gaps in future years, re-emphasising the importance of developing a financial plan to deliver the annual budget and integrate key processes into the budget development such as the medium term financial plan and planning performance framework.
 - 4) To agree principles outlined in the report to inform fees and charges proposed.
 - 5) To refer the report to Council as part of setting the revenue and capital budgets on 22 February 2024.
 - 6) To note the pressures faced by Edinburgh Leisure of £3.2m – with the inclusion of the payment of the Real Living Wage – as noted in the report

- 7) To agree that the additional funding identified to support Edinburgh Leisure in 2024/25 to the sum of £3.2m through the acceleration and reprioritisation of Covid-related support be passed to Edinburgh Leisure under conditionality that the Real Living Wage is implemented at an agreed date.
- 8) To agree the additional funding is also conditional on Edinburgh Leisure working with Council Officers to conduct a full review of their operating model throughout 2024/25 to ensure sustainability in their service delivery in future years.

- moved by Councillor Watt, seconded by Councillor Dalgleish

Amendment 1

- 1) To note the updates to financial planning assumptions set out within the report by the Executive Director of Corporate Services, including the provisional outcome of the 2024/25 Local Government Finance Settlement, and that any further changes resulting from the Scottish Budget's Parliamentary consideration be reported to members.
- 2) To note the further measures and options set out in the report, the combined impact of which provided officers' recommendations for a balanced budget to be set for 2024/25.
- 3) To note, nonetheless, both the risks to achievement of this position and significant remaining incremental gaps in future years, re-emphasising the importance of developing a financial plan to deliver the annual budget and integrate key processes into the budget development such as the medium term financial plan and planning performance framework.
- 4) To agree principles outlined in the report to inform fees and charges proposed.
- 5) Note at 4.21 of the report the proposal to provide support of £3.2m to Edinburgh Leisure to mitigate their current financial position and to help fund future payment of the Real Living Wage to their employees.
- 6) Note that this 'additional funding' was always available and questions why this was not brought forward as a solution much earlier when we raised concerns about the impact on the lowest paid employees of Edinburgh Leisure and the departure from previous years' practice to pay the Real Living Wage. This could have saved those workers from some of the insecurity and worry attached to the Edinburgh Leisure Board's decision.
- 7) Note that the report references that the amount being proposed for Edinburgh Leisure is for 'potential implementation of the Real Living Wage' and requests input to this committee of this reasoning and the impact on workers' pay of not backdating this.
- 8) Welcome the reference in 4.22 of the report to further committee discussion about the funding profile and requests that this must include detailed discussion on conditionality on issues such as ongoing payment of the Real Living Wage, protection of venues and services and communication with

service users and the public about venues' operations and services provision.

- 9) To refer the report to Council as part of setting the revenue and capital budgets on 22 February 2024.

- moved by Councillor Macinnes, seconded by Councillor Biagi

Amendment 2

- 1) To note the updates to financial planning assumptions set out within the report by the Executive Director of Corporate Services, including the provisional outcome of the 2024/25 Local Government Finance Settlement, and that any further changes resulting from the Scottish Budget's Parliamentary consideration be reported to members.
- 2) To note the further measures and options set out in the report, the combined impact of which provided officers' recommendations for a balanced budget to be set for 2024/25.
- 3) To note, nonetheless, both the risks to achievement of this position and significant remaining incremental gaps in future years, re-emphasising the importance of developing a financial plan to deliver the annual budget and integrate key processes into the budget development such as the medium term financial plan and planning performance framework.
- 4) To agree principles outlined in the report to inform fees and charges proposed.
- 5) To refer the report to Council as part of setting the revenue and capital budgets on 22 February 2024.
- 6) Welcomes the implication that the £3.2 additional funding for Edinburgh Leisure will be made on condition of them paying all staff at least the Real Living Wage, and asserts that this should be made an explicit condition of grant.
- 7) Requests updates on the precise profile of this funding and the revised model are included in every business bulletin brought to Finance and Resources Committee, and a progress report brought in six months to the same committee.
- 8) Deeply regrets that Integrated Impact Assessments have not been carried out for the proposals within this paper, despite them including areas clearly linked to inequality including health and social care, education and housing.
- 9) Further regrets that key stakeholders including trade unions have not been consulted on the proposals included in this paper.
- 10) Therefore, requests that:
 - a) A Budget Equality Impact Statement is produced and published alongside the officer budget providing information from IIAs where they are able to be produced in the time, or collated information from

previous IIAs, equalities evidence and assumptions, and information from third sector organisations.

- b) The Finance Director, the Chief Executive, the Council Leader and other relevant senior officers request a meeting with Trade Union representatives in advance of the publication of papers for the February budget-setting meeting.

- moved by Councillor Mumford, seconded by Councillor Staniforth

In accordance with Standing Order 22(13), Amendment 2 was accepted as an addendum to Amendment 1.

Voting

The voting was as follow:

For the Motion	-	6 votes
For Amendment 1 (as adjusted)	-	5 votes

(For the Motion: Councillors Bruce, Dalgleish, Ross, Watt, Whyte and Younie.

For Amendment 1 (as adjusted): Councillors Biagi, Macinnes, Mumford, Nicolson and Staniforth.)

Decision

To approve the motion by Councillor Watt.

3. Background Reading/ External References

3.1 Finance and Resources Committee – 25 January 2024 - [Webcast](#)

3.2 Minute of the Finance and Resources Committee – 25 January 2024

4. Appendices

Appendix 1 – Report by the Executive Director of Corporate Services

Finance and Resources Committee

10.00am, Thursday, 25 January 2024

Revenue Budget Framework and Medium-Term Financial Plan (MTFP) 2024/29 – progress update

Executive/routine
Wards

1. Recommendations

- 1.1 Members of the Finance and Resources Committee are asked to:
 - 1.1.1 note the updates to financial planning assumptions set out within the report, including the provisional outcome of the 2024/25 Local Government Finance Settlement, and that any further changes resulting from the Scottish Budget's Parliamentary consideration will be reported to members;
 - 1.1.2 note the further measures and options set out, the combined impact of which provides officers' recommendations for a balanced budget to be set for 2024/25;
 - 1.1.3 note, nonetheless, both the risks to achievement of this position and significant remaining incremental gaps in future years, re-emphasising the importance of developing a financial plan to deliver the annual budget and integrate key processes into the budget development such as the medium-term financial plan and planning performance framework;
 - 1.1.4 agree principles outlined to inform fees and charges proposed; and
 - 1.1.5 refer the report to Council as part of setting the revenue and capital budgets on 22 February 2024.

Dr Deborah Smart

Executive Director of Corporate Services

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Revenue Budget Framework and Medium-Term Financial Plan (MTFP) 2024/29 – progress update

2. Executive Summary

- 2.1 The report advises members of the provisional outcome of the 2024/25 Local Government Finance Settlement and the impact of this announcement and other changes in planning assumptions on the Council's incremental savings gaps for 2024/25 and subsequent years. A number of further measures and options are set out, the combined impact of which provides the potential for a balanced budget to be set for 2024/25, albeit with significant incremental remaining gaps in subsequent years, reinforcing the importance of developing a longer-term programme of change.
- 2.2 As agreed as part of the budget "lessons learned" from the 2023/24 budget process, where possible, proposals should be taken through the relevant Executive Committee. Following conclusion of the 2024/25 budget process, a further budget lessons learned review will be held.

3. Background

- 3.1 Members of the Committee have previously considered a number of update reports on development of the Council's revenue budget for 2024/25 and subsequent years. The most recent of these reports was presented on 21 November 2023 and set out the basis of a potential reduction in the residual savings requirement in 2024/25 to £11.9m.
- 3.2 As agreed as part of the budget "lessons learned" from the 2023/24 budget process, where possible, proposals should be taken through the relevant Executive Committee. Following conclusion of the 2024/25 budget process, a further budget lessons learned review will be held.

4. Main report

Provisional Local Government Finance Settlement, 2024/25

- 4.1 On 19 December 2023, the Deputy First Minister (DFM) presented a draft one-year Scottish Budget and Local Government Finance Settlement (LGFS) to the Scottish Parliament. Following this announcement, the accompanying Finance Circular, providing details of revenue and capital grant funding allocations at local authority level, was then issued on the afternoon of 21 December. At this stage and consistent with previous years, the figures contained within the Settlement remain provisional, pending the Draft Budget's Parliamentary passage during January and February 2024¹.
- 4.2 The contents of the Finance Circular are furthermore the subject of a consultation process. Any resulting amendments to individual allocations will be contained within the overall quantum of funding within the LGFS and not addressed by the provision of additional funding.

Estimated impact of the provisional LGFS on the budget framework

- 4.3 With the above caveats, the provisional level of core revenue funding for 2024/25, taking into account existing or new commitments, shows a reduction relative to the "flat cash" position assumed in the report presented to the Finance and Resources Committee on 21 November 2023, with an actual decrease of some **£10m** (1.1%).
- 4.4 This position is consistent with both the estimated £63m Scotland-wide reduction in core funding noted in the updated [COSLA Budget Reality document](#) and, additionally, the level at which the stability floor has been set. As Edinburgh continues to receive funding support through this mechanism, this by extension indicates a year-on-year change in funding settlement less favourable than the Scotland-wide average. In 2024/25, due to the level at which the floor has been set, however, significantly less compensating funding has been received than in 2023/24.

Additional investment

- 4.5 The LGFS contains £266m of net additional funding for the recurring impacts of the 2023/24 teaching and non-teaching pay awards and a further £230m to deliver payment of a £12 per hour minimum pay settlement for adult social care workers in commissioned services via agreed contract uplifts. The Scottish Government has also intimated its intention to extend payment of a £12 hourly rate to those working in private and third sector early years and children's social care settings, with the detailed arrangements to be agreed with COSLA. Smaller additional sums have been provided for the expansion of free school meals and Discretionary Housing Payments.

¹ It has now been confirmed that the Local Government Financial Order will be laid in Parliament on 7 February, with Stage One consideration taking place on 8 February, Stage Two on 20 February and Stage Three on 27 February.

Integration Joint Boards

- 4.6 The overall Settlement includes £241.5m of additional funding to be passed through to Integration Joint Boards (IJBs), including the £230m noted in Paragraph 4.5. All of this funding is, however, committed to existing policies, with no unhypothecated (i.e. general purpose) funding to address demand-led pressures.

Council Tax

- 4.7 The Deputy First Minister's announcement confirmed that £144m had been made available within the Draft Budget to compensate authorities for income foregone as a result of a proposed Council Tax freeze in 2024/25. While based upon a 5% assumed increase in rates, consistent with the uplift assumed in the update report to the Finance and Resources Committee on 21 November, indicative allocations show Edinburgh's share of this sum to fall short of current planning assumptions by **£1.4m** due to adjustments to the Scotland-wide quantum for assumed collection rates and avoided Council Tax Reduction Scheme (CTRS) expenditure.
- 4.8 Beyond withholding of funding dependent on freezing Council Tax rates, it is officers' understanding that no specific penalties or sanctions would be applied in the event councils choose to raise these. This means that each 1% actual increase in rates above 5% would result in additional net income relative to baseline assumptions of £3.5m, as well as avoiding the £1.4m shortfall in compensation noted above. A 6% increase would therefore generate additional net income of £4.9m and a 10% increase £18.9m.
- 4.9 The Scottish Government has also confirmed an ability for councils to introduce from April 2024 a premium of up to 100% on Council Tax for second homes. Subject to member approval, this change could generate additional annual income of up to £3.2m. Over time, however, the amount of additional income raised through application of the premium may reduce significantly, consistent with the policy intent and on this basis, **£2.25m** of additional income is provisionally being assumed in 2024/25. A separate report in this area is included elsewhere on today's agenda.
- 4.10 Taken together, the net impact of the LGFS and Council Tax second home income position above would increase the funding gap in 2024/25 from £11.9m to £21.0m.

Other changes in planning assumptions

- 4.11 The report to the Finance and Resources Committee's meeting on 20 June 2023 introduced a baselined £10m risk contingency into the budget framework from 2024/25, with a number of indicative commitments totalling £8.6m in 2024/25 assumed against this. Given the tightness of the overall budget framework, review of this contingency has resulted in a number of proposed changes as follows:
- (i) in light of the (at the time) on-going non-teaching pay award discussions for 2023/24, **£4.6m** was included to acknowledge the potential for recurring

unfunded liabilities to result from the final pay settlement. Although there remains a risk around the wider adequacy of the 3% funding provision for the 2024/25 pay award, this sum is not now required for the original purpose and as such proposed to be offset against the residual gap;

- (ii) a report on the recommended contract award for replacement of the SWIFT social care operating system indicates an additional cost compared to current arrangements of £0.3m in 2024/25. Relative to the £1.2m indicative provision included within the £10m contingency, this provides a one-off timing-related saving of **£0.9m**;
- (iii) the Scottish Government has indicated that a 3% increase in employer teachers' superannuation contributions will take effect from April 2024. While this exceeds the 1% increase previously anticipated (for which £1.8m had been included within the contingency), subject to receipt and subsequent allocation by the Scottish Government of Barnett Formula consequential to this area, expected in Spring 2024, this increased liability is anticipated to be fully funded, freeing up this **£1.8m** provision as a contribution towards the gap; and
- (iv) given the total timing-related saving of **£1.4m** in 2024/25 against the £10m provision noted above, it is additionally proposed to allocate this sum against the gap.

4.12 The above changes together provide £8.7m of savings relative to current assumptions, reducing the residual gap to £12.3m.

Directorate proposals

4.13 A number of specific proposals for implementation during the 2024/25 academic year will be considered by the Education, Children and Families Committee on 23 January. Subsequent approval of these proposals, against a backdrop of significant additional investment in recent years, would deliver **£5.9m²** of savings in 2024/25. Members should note that should these savings not be approved, this will further increase the budget gap in future years. Officers are working on alternatives should this be the case but other options would either represent a reduction in services or a utilisation of one-off resources by the Council.

4.14 The Corporate Services Directorate month eight monitoring report elsewhere on today's agenda highlights a small underspend against the additional £2.5m set aside to support implementation of the recommendations arising from the Tanner Inquiry and Review. Based on projected requirements going forward, it is anticipated that **£0.25m** of this provision can be redirected to address the overall budget gap. This is largely based on a reduction in external spending but comes

² This total includes £0.7m of contract savings arising from work outlined in a commissioning and contract management update report considered by the Education, Children and Families Committee on 7 November 2023.

with a risk that should such spend be required in the future it will require to be found from elsewhere.

- 4.15 Within the Place Directorate, the budget framework includes previously approved cumulative savings in respect of reducing housing voids to alleviate homelessness pressures (£3.5m), the Strategic Review of Parking (£1m), property rationalisation and efficiencies (£1m) and a review of waste and cleansing (£1m).

Corporate and other savings

- 4.16 The update to the Committee's previous meeting noted the high-level outcome of the pension fund triennial valuation and that this provided the opportunity to reduce employer contributions in the medium term, generating significant savings. The revised gap of £11.9m presented to the Committee's meeting on 21 November 2023 therefore assumed a 4% reduction effective from 1 April 2024, resulting in a revised employer contribution rate of 18.7% and a consequent saving of £15.6m.
- 4.17 Draft employer-specific results were then provided to the Council on 23 November 2023, intimating proposed contribution rates of 17.6% for the three-year period to 31 March 2027. This further 1.1% reduction equates to an estimated additional annual saving of £4.3m. This recommendation was considered and supported by the Pensions Committee on 6 December 2023. For the avoidance of doubt, there is no impact arising from this change on either employee contributions or benefits paid.
- 4.18 Of the total estimated saving of £19.9m, £3.4m relates to staff employed by the Edinburgh Health and Social Care Partnership. An update on the projected EIJB position for 2024/25 was considered by the Board on 12 December 2023, pointing to an increase of £10m, before taking into account a recommended £5m in-principle additional contribution from the Council as noted in the report to the Committee's previous meeting on 21 November, in the residual funding gap to £31m. On this basis, it is proposed to pass on this benefit over and above any additional Council funding contribution, resulting in net additional savings available to offset against the residual gap of **£0.9m**.

Review of provisions

- 4.19 As previously advised to members, provisions totalling £5.3m have been created in past years in respect of potential required repayment, or non-reimbursement, of Housing Benefit and European Social Fund (ESF) grant claims.
- 4.20 Following clarification arising from the external auditing of these claims, it is now anticipated that **£4.3m** of the combined provision may be released to address, on a one-off basis, the incremental savings requirement in 2024/25.

Arm's-Length External Organisations (ALEOs)

- 4.21 A report to the Policy and Sustainability Committee on 9 January 2024 set out an estimated budget pressure for Edinburgh Leisure (EL) in 2024/25 of some £3.6m.

This figure includes £0.8m for the potential implementation of the Real Living Wage. Subsequent mitigating actions taken by EL have reduced this pressure to £3.2m.

- 4.22 The budget framework includes £1m of additional annual COVID-related support funding over the period from 2024/25 to 2026/27 inclusive. In view of the extent of pressures within EL set out within the report, it is proposed to accelerate all of this contribution to 2024/25 and reprioritise a small element of the other sums previously set aside for continuing COVID impacts to provide up to an additional £3.2m of support in 2024/25, thereby providing appropriate stability to facilitate development of a financially sustainable operating model going forward. The precise profile of this funding will be subject to further discussion between the Council and Edinburgh Leisure as this revised model develops and the final deficit figure is agreed.
- 4.23 The 2024/29 budget framework provides some £15m of additional annual support to the Council's transport ALEOs in the form of (i) no expectation of receipt of an annual Lothian Buses dividend in the medium term (where £6m was previously paid) and (ii) additional operating cost support for Edinburgh Trams (up to £9.25m in 2024/25) in recognition of the impact of post-pandemic working patterns on overall patronage.
- 4.24 Following the opening of the tram extension in May 2023, passenger numbers have significantly exceeded the assumptions underpinning the budgeted levels of additional financial support and to this end, the current year's revenue monitoring incorporates a saving of £3.5m based on an extrapolation of current passenger levels and associated fare income. While Edinburgh Trams has requested that the Council consider providing support for additional infrastructure renewals, given the full-year effect of this increased patronage and wider transport company reform, a reduction in funding requirement of **£2.3m** is being assumed at this time, with the potential to reduce the level of required operational support further pending detailed discussion with Lothian Buses and Edinburgh Trams.

Energy costs

- 4.25 The 2024/25 base budget reflects a further utilities budget increase of £3.6m relative to 2023/24. While the incremental level of increase required in 2024/25 is anticipated to exceed this sum, when offset against the significant underspend forecast in the current year, net savings of **£1.7m** are still anticipated. This position is subject to continued effective functioning of the Council's Building Energy Management System (BEMS), a review of which is currently underway given relevant technology being out of support from April 2024.

Combined impact of above changes and assumptions

- 4.26 Taken together and subject to the full management of risks set out in the following section, the above changes would result in a potential surplus of **£3m** as shown in Appendices 1 and 2. Given the extent of its remaining funding deficit, members should consider allocating this sum to the EIJB to supplement the existing assumed £5m contribution and pass-through of the £3.4m benefit from reductions in

employers' pension contributions effective from 1 April 2024. Overall, this would contribute £11.4m to the EIJB's structural deficit. It should be noted that a reduction of additional funding to the EIJB below this level would significantly impact its ability to set a balanced budget. There would also be significant impacts on health and wellbeing outcomes and health inequality in line with the Council's strategic ambitions of eliminating poverty by 2030.

Budget framework risks

4.27 Although the measures and options set out in the preceding sections provide the potential for a balanced budget to be set for 2024/25, the revenue budget framework continues to be subject to a number of risks, including but not limited to the following:

- (i) **EIJB** – including inflation/performance-linked capacity increases and non-delivery of assumed savings, as well as assumed contribution from NHS Lothian for the associated cost of performance improvements. There is additionally a specific potential risk around distribution of Scotland-wide funding to be made available to support continued payment of the Real Living Wage to adult social care workers in commissioned services via agreed contract uplifts;
- (ii) **Early Years** – the framework assumes that *current* service pressures, including those resulting from reduced funding to support 1,140 hours expansion, are fully managed within the context of the wider Children, Education and Justice Services Directorate. Going forward, as part of the final year of the transition to a fully needs-based distribution formula, total grant funding for the Early Years service will reduce by a further £1.9m³;
- (iii) **Homelessness** – significant inflation and demand-led pressures, including those arising from the accelerated asylum process, continue to affect the service, with one key dependency being progress in increasing the supply of suitable accommodation through the freeing up of void properties from the Housing Revenue Account;
- (iv) **Teachers' pensions** – as noted in Paragraph 4.11, it is being assumed that any increase in expenditure resulting from higher employer contribution rates will be fully offset by the receipt of passed-through Barnett Consequentials;
- (v) **Reinforced Autoclaved Aerated Concrete (RAAC)** – while a separate report on today's agenda points to an anticipated ability to contain relevant short- to medium-term costs within existing budgets, these costs may increase, adding to potential liabilities for remedial works in the longer term; and

³ This reduction forms part of the estimated overall reduction in core revenue grant funding. If the resulting pressure from this reduction is fully managed within the service, this would contribute £1.9m towards addressing the overall funding gap.

- (vi) **Pay/inflation** – although the baseline makes provision for in-year pay increases averaging 3%, there is a risk that recent years' increases, alongside a phased transition to a minimum hourly pay rate of £15, give rise to additional liabilities in excess of this level. Similarly, while inflation rates continue to demonstrate a downward trajectory towards the Office for Budgetary Responsibility's longer-term target of 2%, there is a risk that levels of structural inflation in certain sectors exceed the 3% baseline.

Capital Investment Programme

- 4.28 A separate update on the impact of the provisional LGFS on the capital investment programme will be provided to the Committee's next meeting on 6 February. At a summarised level, however, the Council's allocation of General Capital Grant for 2024/25 is £3.6m (10%) lower than for 2023/24. While a reduction of up to £1.9m had been anticipated based on the distributional impacts of previous overestimates of the city's population, the actual level of reduction also reflects the reduction in Scotland-wide capital funding.
- 4.29 Rather than reducing the scale of the ten-year programme, it is proposed to manage this in-year reduction of £1.7m (and potential £17m across the ten-year programme) by means of applying a corresponding element of the existing contingency provision of £45m, although this by extension reduces the Council's ability to address further pressures in the existing programme, should they arise.
- 4.30 A separate update on proposed funding of short- to medium-term revenue and capital costs arising from RAAC exposure across the Council estate is included elsewhere on today's agenda.

Fees and charges

- 4.31 The budget framework baseline assumes annual average increases of 5% across a range of discretionary fees and charges⁴ but with all current concessions and exemptions retained.
- 4.32 Appendix 3 shows the schedule of proposed charges, including those for which no change is proposed, along with a supporting narrative in cases where it is proposed to diverge from the general 5% policy noted above.
- 4.33 As of the time of preparation, charges in a small number of areas remain to be confirmed, with the main ones being:
- (i) **community access to secondary school sports facilities**, where finalisation of the level of increase is subject to parallel charge approval by Edinburgh Leisure given the previously agreed policy of price harmonisation;
 - (ii) **Health and Social Care fees and charges**, including those for care homes and care at home, where proposed rates will be confirmed by early February;

⁴ unless in the case of pre-approved charging policies, the effect of which would be to require a different level of increase, or for some commercial charges.

- (iii) **parking permits**, where, given the explicit link to published inflation indices, relevant charges could not be confirmed at the time of writing;
- (iv) **on-street parking charges** where, as of the time of writing, charges are being finalised;
- (v) **Housing Revenue Account-related charges**, where the applicable level of uplift is tied to the wider rent strategy; and
- (vi) **licensing**, where charges will be subject to separate approval through the Regulatory Committee.

4.34 Confirmation of proposed charges in these areas will be communicated to members as they become available, with an update also provided in the report to the Committee's next meeting on 6 February.

Development of Medium-Term Financial Plan (MTFP)

4.35 While the measures and options in the preceding sections provide the potential for a balanced budget to be set for 2024/25, significant incremental gaps remain in subsequent years of the budget framework, with £5.9m of the proposed in-year measures being of a non-recurring nature net of the full-year effect of other savings. This would result in an increase in the residual savings requirement by 2028/29 to up to £160m, depending upon the sustainability of reduced employer pension contributions, as shown in Appendix 4.

4.36 Given this, work has been continuing to refresh the MTFP and integrate this into the wider financial plan for the Council. An update on this work will be presented to the Committee's next meeting on 6 February 2024.

The Change Programme

4.37 Despite the challenging budget position over the coming years, the focus of the financial plan and associated change programme should be on our three priorities as set out in the business plan: ending poverty in Edinburgh, becoming a net-zero city and creating good places to live and work.

4.38 Discussions have been held with groups around the challenge of building a change programme that addresses gaps in the MTFP. This is not a new piece of work, rather it is an evolution of what has gone before, in particular the change strategy in 2019 and the work undertaken in 2022 to identify early areas for transformation.

4.39 Officers have proposed that the Change Programme remains focused around four key transformation themes.

- **Organisational Reform and Efficiency** which covers projects about how services are designed and delivered, how the use of technology is maximised and how ways of working are changing post-COVID. This will reflect the increasing shift to online and digital service delivery and the use of technology in all aspects of the Council's work.

- **Asset Rationalisation and Service Delivery** is about how we ensure residents and service users can access services locally and at the same time reduce the Council's carbon footprint in line with Business Plan priorities. This means spending less on buildings by rationalising into fewer, better buildings offering access to multiple services.
- **Third Party Spending** is about the money we spend externally on goods and services to ensure we are driving best value from procurement, commissioning and contract management. It is also about ensuring the best balance between in-house and external delivery including commissioning services from the community and third sector.
- **Partnerships and Prevention** is about how we work collaboratively with other partners in the city including other public sector bodies in areas like asset sharing and service delivery. It will also include initiatives to avoid or reduce spending through prevention and early intervention.

Development of Budget setting principles and Values

4.40 Officers have worked with members in workshops to develop the following principles and values are proposed for the Council to start to use in 2024/25 and during the development of the MTFP and accompanying change programme.

Principles:

- a) The Council will work towards balancing the medium-term financial strategy without the use of reserves or financial flexibilities by the end of the medium-term financial strategy, to achieve financial sustainability.
- b) The Council will develop short-term and long-term transformational savings plans as part of the Change Programme.
- c) The Council recognises that the Change Programme supports closing the MTFP gap and requires appropriate commitment, resource and cross organisational support to deliver the amount and level of transformation required to realise the savings.
- d) The Council will use best practice around business cases for our decision making and be open to invest to save opportunities. Best practice criteria and methodology will be agreed by the relevant programme board.
- e) Budgets should be realistic to achieve the objectives of the Council and everyone must hold themselves to account for their delivery, sound financial management and adoption of CIPFA Financial Management Code principles.

Values:

- a) Resource allocation will be driven by the Council's Business Plan and priorities.

- b) The Council will use community engagement to inform decision making, starting with developing a budget engagement strategy which runs throughout next year to inform the 2025/26 budget.
- c) Before service cuts are considered, the Council will use data and benchmarking to demonstrate service outcomes offer best value, are as effective and efficient as possible and are modern, digital, inclusive and accessible.

5. Next Steps

- 5.1 Following consideration by the Committee, the report will be referred to Council for decision as part of the budget-setting process. Given that the Council's grant funding allocation for 2024/25 remains provisional until approval of the Local Government Finance Order in late February, members will be kept apprised of changes to this or any of the other key assumptions underpinning the analysis presented. The update report to the Committee's meeting on 6 February 2024 will also detail progress in the refresh of the Council's MTFP and Budget Strategy.

6. Financial impact

- 6.1 The report sets out the potential basis of allowing a balanced budget to be set for 2024/25, subject to any changes arising from the Scottish Budget's Parliamentary progression and other risk factors.
- 6.2 The position presented in the report also assumes robust management of all service pressures and full delivery of all approved savings. This process will need to be closely monitored, with a focus on taking swift remedial action where required. Relevant Directors have also been asked to develop detailed plans for full mitigation of pressures for consideration by the Council Leadership Team before the beginning of the financial year.
- 6.3 Given the significant incremental gaps in future years of the budget framework, there is an urgent need to continue development of the Council's MTFP and a refreshed plan in this area will therefore be presented to the Committee's next meeting on 6 February 2024. Many of these proposals will likely involve increasingly difficult choices about the Council's priorities, including service reductions, across all service areas to maintain expenditure in line with available income.

7. Equality and Poverty Impact

- 7.1 Despite the challenging budget position over the coming years, the focus of the financial plan and associated change programme will be on the Council's three priorities as set out in the business plan i.e. ending poverty in Edinburgh, becoming

a net-zero city and creating good places to live and work. On-going work in the development of the MTFP and Budget Strategy will enshrine these principles.

- 7.2 The specific Children, Education and Justice Service Directorate proposals noted within this report have been subject to detailed discussion with affected stakeholders through a reference group. An Integrated Impact Assessment will also be undertaken.
- 7.3 Going forward, as part of full development of the MTFP, a more comprehensive programme of public engagement will be developed to inform 2025/26's budget-setting process.

8. Climate and Nature Emergency Implications

- 8.1 Despite the challenging budget position over the coming years, the focus of the financial plan and associated change programme will be on the Council's three priorities as set out in the business plan i.e. ending poverty in Edinburgh, becoming a net-zero city and creating good places to live and work. On-going work in the development of the MTFP will enshrine these principles.

9. Risk, policy, compliance, governance and community impact

- 9.1 The MTFP is a crucial vehicle for the Council encompassing a strategic approach to financial management that examines the resources available over a multi-year timeframe, aiming to create a sustainable and resilient fiscal framework.
- 9.2 This approach not only facilitates the alignment of financial resources with long-term goals but also enhances transparency, accountability and the efficient allocation of resources. With effective medium-term financial planning, the Council can better anticipate financial challenges, make informed decisions and ensure that public funds are utilised effectively to address the evolving needs and aspirations of our communities. This approach will aid the organisation navigate economic uncertainties, safeguard essential services and promote the long-term well-being of Edinburgh's residents. Consultation and engagement with communities will lie at the heart of this process.

10. Background reading/external references

- 10.1 [Education Budget](#), Education, Children and Families Committee, 23 January 2024
- 10.2 [Medium-Term Financial Strategy Update: 2024/25 – 2026/27](#), Edinburgh Integration Joint Board, 12 December 2023
- 10.3 [Revenue Budget Framework and Medium-Term Financial Plan \(MTFP\) 2024/29 – progress update](#), Finance and Resources Committee, 21 November 2023

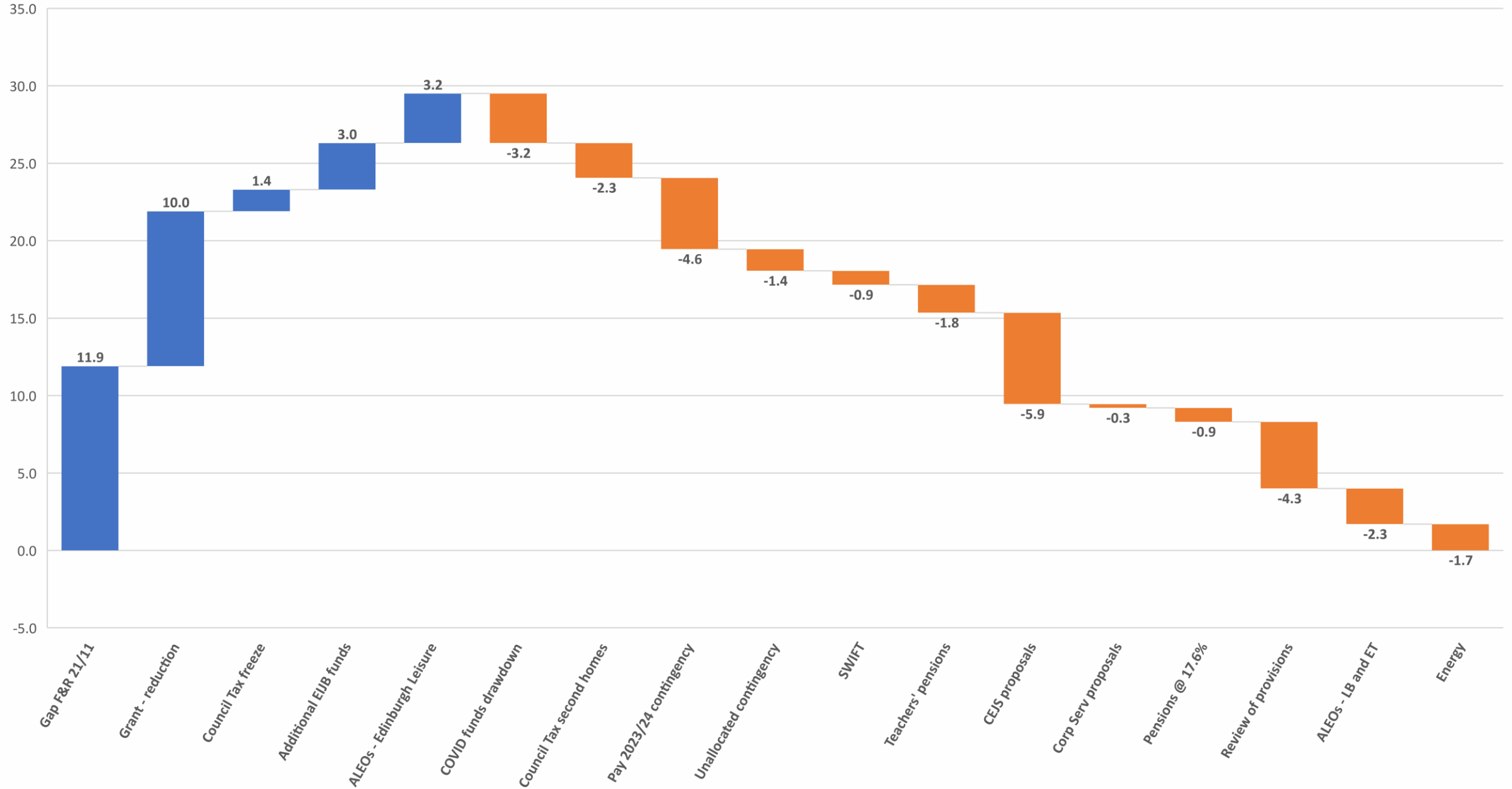
- 10.4 [Commissioning and Contract Management Update](#), Education, Children and Families Committee, 7 November 2023
- 10.5 [Revenue Budget Framework 2024/29 – progress update](#), Finance and Resources Committee, 21 September 2023
- 10.6 [Financial Strategy and Medium-Term Financial Plan \(MTFP\)](#), Finance and Resources Committee, 20 June 2023

11. Appendices

- 11.1 Appendix 1 – Revised post-Settlement financial gap, 2024/25
- 11.2 Appendix 2 - Update to financial planning assumptions (detailed), 2024/25
- 11.3 Appendix 3 – Proposed fees and charges, 2024/25
- 11.4 Appendix 4 – Estimated cumulative funding gaps, 2025/26 to 2028/29

Revised post-Settlement financial plan

Appendix 1



Update to financial planning assumptions, 2024/25

Appendix 2

	£m	
Gap F&R 21/11	11.9	
Settlement		
Grant - cut and distribution loss	10.0	Provisional assessment subject to any remaining clarifications from Scottish Government and/or redistribution of existing funding within Local Government Finance Settlement
Council Tax Freeze - estimated reduction in funding relative to current assumption	1.4	Based on indicative allocation of available quantum subject to further discussion with Scottish Government through COSLA
Council Tax 2nd Homes	-2.25	Assume a prudent estimate of £2.25m at this stage given policy objectives and associated intended behavioural change - assuming that this can be applied to the gap and that there are no requirements to ring-fence e.g. for affordable housing.
Post-Settlement Adjusted Gap	21.0	
Review of Contingency (per June 2023 report)		
Pay Award 2023/24 contingency	-4.6	Contingency related to 2023/24 pay awards which are now agreed / funded
Swift – replacement social care system	-0.9	Reflects updated expenditure phasing per report to F&R, 25 January
Teachers’ Pensions	-1.8	3% uplift (£5.8m) anticipated - assumption that this will be fully funded through UK/ Scottish Governments but with confirmation not expected until Spring 2024.
Unallocated contingency	-1.4	
Total:	-8.7	
Service Proposals		
CEJS	-5.9	£5.2m of proposals to be considered by members of Education, Children and Families Committee on 23 January ; £0.7m resulting from review of contracts and commissioned services reported to ECF Committee in November 2023
Corporate Services	-0.25	Element of £2.5m provided to support implementation of Tanner Reviews recommendations not required
Place	0.0	Previously approved cumulative Directorate savings of £7.5m already in baseline
Total:	-6.1	
Other		
Pensions at 17.6%	-0.9	Gross saving of £4.3m offset by allocation of £3.4m to Health and Social Care
Review of Provisions	-4.3	European Social Fund and Housing Benefit provisions not now anticipated to be required following relevant audits
ALEOs - Edinburgh Leisure	3.2	£3.2m projected deficit with proposed corresponding allocation from COVID reserves of up to this amount in 2024/25 pending a full review with the new Chief Executive
Drawdown of COVID-related funding	-3.2	Acceleration/realignment of future years’ COVID-related budget framework allocations to fund above investment
ALEOs - Lothian Buses/Edinburgh Trams	-2.3	Favourable 2023/24 monitoring of required Tram support relative to assumptions - prudent assumption pending further work with LB and ET
Energy	-1.7	Continuation of savings apparent in month 8 monitoring report, delivery of which subject to management of technology-related issues with Building Energy Management System.
Additional EIJB funds	3.0	
Total:	-6.2	
Adjusted Gap	0.0	

Rates applicable from dates shown in Column G

VAT to be added where appropriate

Service	Area	Detail	Additional Detail	Unit of Charge	2024-25			Reason for Variation (only if not 5%)
					Charge	Effective From	% Increase	
C, E&JS	School Milk	Primary Schools & Special Schools (Primary)			£0.23	01 August 2024	4.55%	
C, E&JS	Nursery Schools	Wraparound & Additional Hours - Hourly Rate	3-5 year olds	Per Hour	£5.60	01 August 2024	4.67%	
C, E&JS	Nursery Schools	Wraparound & Additional Hours - Hourly Rate	2-3 year olds	Per Hour	£6.10	01 August 2024	5.17%	
C, E&JS	Nursery Schools	Wraparound & Additional Hours - Hourly Rate	under 2 years old	Per Hour	£6.20	01 August 2024	5.08%	
C, E&JS	Outdoor Centres	Benmore Outdoor Centre	12 August - 23 August - Residential Course	Per Person	£360.00	01 August 2024	6.19%	Seeking to reduce gap between seasonal pricing; CEC schools charge
C, E&JS	Outdoor Centres	Benmore Outdoor Centre	26 August - 5 Dec - Residential Course	Per Person	£395.00	01 August 2024	6.18%	Main price band to meet operational costs; CEC schools charge
C, E&JS	Outdoor Centres	Benmore Outdoor Centre	9 December - 7 February - Residential Course	Per Person	£345.00	01 August 2024	7.14%	Seeking to reduce gap between seasonal pricing; CEC schools charge
C, E&JS	Outdoor Centres	Benmore Outdoor Centre	17 February - 20 June - Residential Course	Per Person	£395.00	01 August 2024	6.18%	Main price band to meet operational costs; CEC schools charge
C, E&JS	Outdoor Centres	Benmore Outdoor Centre	23 June - 27 June - Residential Course	Per Person	£360.00	01 August 2024	6.19%	Seeking to reduce gap between seasonal pricing; CEC schools charge
C, E&JS	Outdoor Centres	Lagganlia Outdoor Centre	12 August - 23 August - Residential Course	Per Person	£360.00	01 August 2024	6.19%	Seeking to reduce gap between seasonal pricing; CEC schools charge
C, E&JS	Outdoor Centres	Lagganlia Outdoor Centre	26 August - 5 Dec - Residential Course	Per Person	£395.00	01 August 2024	6.18%	Main price band to meet operational costs; CEC schools charge
C, E&JS	Outdoor Centres	Lagganlia Outdoor Centre	9 December - 7 February - Residential Course	Per Person	£345.00	01 August 2024	7.14%	Seeking to reduce gap between seasonal pricing; CEC schools charge
C, E&JS	Outdoor Centres	Lagganlia Outdoor Centre	17 February - 20 June - Residential Course	Per Person	£395.00	01 August 2024	6.18%	Main price band to meet operational costs; CEC schools charge
C, E&JS	Outdoor Centres	Lagganlia Outdoor Centre	23 June - 27 June - Residential Course	Per Person	£360.00	01 August 2024	6.19%	Seeking to reduce gap between seasonal pricing; CEC schools charge
C, E&JS	Outdoor Centres	Lagganlia - Ptarmigan - commercial	2 nights - weekend	6 people	£465.00	01 April 2024	4.97%	Average 5% across all self catering accommodation options
C, E&JS	Outdoor Centres	Lagganlia - Ptarmigan - commercial	4 nights - midweek	6 people	£625.00	01 April 2024	6.29%	Average 5% across all self catering accommodation options
C, E&JS	Outdoor Centres	Lagganlia - Ptarmigan - commercial	7 nights - week	6 people	£885.00	01 April 2024	4.98%	Average 5% across all self catering accommodation options
C, E&JS	Outdoor Centres	Lagganlia - Anderson - commercial	2 nights - weekend	10 people	£585.00	01 April 2024	5.60%	Average 5% across all self catering accommodation options
C, E&JS	Outdoor Centres	Lagganlia - Anderson - commercial	4 nights - midweek	10 people	£775.00	01 April 2024	10.87%	Average 5% across all self catering accommodation options
C, E&JS	Outdoor Centres	Lagganlia - Anderson - commercial	7 nights - week	10 people	£1,090.00	01 April 2024	2.35%	average 5% across all self catering accommodation options
C, E&JS	Outdoor Centres	Lagganlia - Sgorans - commercial	2 nights - weekend	16 people	£895.00	01 April 2024	4.80%	Average 5% across all self catering accommodation options
C, E&JS	Outdoor Centres	Lagganlia - Sgorans - commercial	4 nights - midweek	16 people	£1,400.00	01 April 2024	9.55%	Average 5% across all self catering accommodation options
C, E&JS	Outdoor Centres	Lagganlia - Sgorans - commercial	7 nights - week	16 people	£1,900.00	01 April 2024	0.64%	Average 5% across all self catering accommodation options
C, E&JS	Outdoor Centres	Lagganlia - Caerketton - commercial	2 nights - weekend	17 people	£895.00	01 April 2024	4.80%	Average 5% across all self catering accommodation options
C, E&JS	Outdoor Centres	Lagganlia - Caerketton - commercial	4 nights - midweek	17 people	£1,400.00	01 April 2024	9.55%	Average 5% across all self catering accommodation options
C, E&JS	Outdoor Centres	Lagganlia - Caerketton - commercial	7 nights - week	17 people	£1,900.00	01 April 2024	0.64%	Average 5% across all self catering accommodation options
C, E&JS	Outdoor Centres	Lagganlia - Hillend - commercial	2 nights - weekend	18 people	£895.00	01 April 2024	4.80%	Average 5% across all self catering accommodation options
C, E&JS	Outdoor Centres	Lagganlia - Hillend - commercial	4 nights - midweek	18 people	£1,400.00	01 April 2024	9.55%	Average 5% across all self catering accommodation options
C, E&JS	Outdoor Centres	Lagganlia - Hillend - commercial	7 nights - week	18 people	£1,900.00	01 April 2024	0.64%	Average 5% across all self catering accommodation options
C, E&JS	Adult Education	Non-certificated courses (20 hours tuition)		Standard Fee	£100.80	01 August 2024	5.00%	
C, E&JS	Adult Education	Non-certificated courses (20 hours tuition)	Concession Fee (students, 16/17 year olds, over 60s, retired and not in employment, people in receipt of Disability Allowance, PIP or Carer's Allowance)		£51.00	01 August 2024	5.15%	
C, E&JS	Adult Education	Non-certificated courses (20 hours tuition)	Reduced Fee (in receipt of one of the following benefits: Incapacity Benefit, Income Support, Pension Credit, Housing Benefit, Working Tax Credit, Universal Credit, Income Based JSA, Council Tax Reduction Scheme, Employment Support Allowance, NASS Support)		£20.00	01 August 2024	5.26%	
C, E&JS	Adult Education	Non-certificated courses (20 hours tuition)	Extra Resourced Courses		£111.50	01 August 2024	5.19%	
C, E&JS	Residential Services	Young People's Centres		Weekly	£3,341.00	01 April 2024	5.00%	
C, E&JS	Residential Services	Close Support Units		Weekly	£4,961.00	01 April 2024	4.99%	
C, E&JS	Residential Services	Edinburgh Secure Services	Close Support Units	Weekly	£6,380.00	01 April 2024	4.99%	
C, E&JS	Residential Services	Seaview Special Needs Centre - 4 staff to 7 children	Standard	Daily	£628.00	01 April 2024	5.02%	
C, E&JS	Residential Services	Seaview Special Needs Centre - 4 staff to 3 children	1:1 for some of the time	Daily	£837.00	01 April 2024	5.02%	
C, E&JS	Residential Services	Seaview Special Needs Centre - 3 staff to 2 children	2:1 for some of the time	Daily	£942.00	01 April 2024	5.02%	
C, E&JS	Residential Services	Seaview Special Needs Centre - 1 staff to 1 child	1:1 at all times	Daily	£1,256.00	01 April 2024	5.02%	
C, E&JS	Special Schools	Braidburn	Annual Charge	per year	£33,070.00	01 April 2024	0.00%	Newly calculated fee slightly lower than the current one so retained at the current level.
C, E&JS	Special Schools	Gorgie Mills	Annual Charge	per year	£38,955.00	01 April 2024	13.36%	Rebased for 23/24 plus 5% added for 24/25 on the top of that.
C, E&JS	Special Schools	Kaimes	Annual Charge	per year	£32,556.00	01 April 2024	12.06%	Rebased for 23/24 plus 5% added for 24/25 on the top of that.
C, E&JS	Special Schools	Oaklands	Annual Charge	per year	£39,280.00	01 April 2024	0.00%	Newly calculated fee slightly lower than the current one so retained at the current level.
C, E&JS	Special Schools	Pirig Park	Annual Charge	per year	£26,013.00	01 April 2024	13.51%	Rebased for 23/24 plus 5% added for 24/25 on the top of that.
C, E&JS	Special Schools	Prospect Bank	Annual Charge	per year	£26,718.00	01 April 2024	7.99%	Rebased for 23/24 plus 5% added for 24/25 on the top of that.
C, E&JS	Special Schools	Redhall	Annual Charge	per year	£27,172.00	01 April 2024	7.67%	Rebased for 23/24 plus 5% added for 24/25 on the top of that.
C, E&JS	Special Schools	Rowanfield	Annual Charge	per year	£37,402.00	01 April 2024	8.15%	Rebased for 23/24 plus 5% added for 24/25 on the top of that.
C, E&JS	Special Schools	St Crispins	Annual Charge	per year	£49,666.00	01 April 2024	12.17%	Rebased for 23/24 plus 5% added for 24/25 on the top of that.
C, E&JS	Special Schools	Woodlands	Annual Charge	per year	£26,055.00	01 April 2024	11.45%	Rebased for 23/24 plus 5% added for 24/25 on the top of that.
C, E&JS	Special Schools	Language Unit / Class	Annual Charge	per year	£22,817.00	01 April 2024	9.77%	Rebased for 23/24 plus 5% added for 24/25.
C, E&JS	Special Schools	Wellbeing Hub / Enhanced Support Base	Annual Charge	per year	£25,773.00	01 April 2024	114.19%	Staff overheads included in the calculations from this year to bring the charge in line with current charges from other local authorities.
C, E&JS	Hospital and Outreach Teaching	1 -1 Hospital Teaching		per hour	£115.78	01 April 2024	5.00%	
C, E&JS	Hospital and Outreach Teaching	Small class outreach teaching		per hour	£45.41	01 April 2024	5.02%	
C, E&JS	Fostering mainstream	Age 0 - 4		per week	£600.00	01 April 2024	15.38%	Reflects new nationally agreed allowances for kinship and foster carers
C, E&JS	Fostering mainstream	Age 5 - 10		per week	£629.00	01 April 2024	15.20%	Reflects new nationally agreed allowances for kinship and foster carers
C, E&JS	Fostering mainstream	Age 11		per week	£629.00	01 April 2024	8.26%	Reflects new nationally agreed allowances for kinship and foster carers
C, E&JS	Fostering mainstream	Age 12 - 13		per week	£699.00	01 April 2024	8.04%	Reflects new nationally agreed allowances for kinship and foster carers
C, E&JS	Fostering mainstream	Age 14 - 15		per week	£699.00	01 April 2024	7.21%	Reflects new nationally agreed allowances for kinship and foster carers
C, E&JS	Fostering mainstream	Age 16+		per week	£775.00	01 April 2024	12.48%	Reflects new nationally agreed allowances for kinship and foster carers
C, E&JS	Fostering specialist	Age 0 - 4		per week	£991.00	01 April 2024	4.98%	
C, E&JS	Fostering specialist	Age 5 - 10		per week	£1,025.00	01 April 2024	5.02%	
C, E&JS	Fostering specialist	Age 11 - 13		per week	£1,071.00	01 April 2024	5.00%	
C, E&JS	Fostering specialist	Age 14 - 15		per week	£1,077.00	01 April 2024	4.97%	
C, E&JS	Fostering specialist	Age 16+		per week	£1,126.00	01 April 2024	5.04%	
C, E&JS	Inter-Country Adoption	Charge to prospective adopters to undertake necessary services			£10,741.00	01 April 2024	5.00%	
Corporate Services	Registrars Fees	Conducting Civil Ceremony Outwith Registrar Office		Monday to Friday	£475.00	01 April 2024	0.00%	Drop in income, do not want to increase due to competition
Corporate Services	Registrars Fees	Conducting Civil Ceremony Outwith Registrar Office		Saturday	£620.00	01 April 2024	0.00%	Drop in income, do not want to increase due to competition
Corporate Services	Registrars Fees	Conducting Civil Ceremony Outwith Registrar Office		Sunday and Public Holidays	£640.00	01 April 2024	0.00%	Drop in income, do not want to increase due to competition
Corporate Services	Registrars Fees	Civil Ceremony Edinburgh Suite Monday to Thursday Morning			£315.00	01 April 2024	0.00%	Drop in income, do not want to increase due to competition
Corporate Services	Registrars Fees	Civil Ceremony Edinburgh Suite Monday to Thursday Afternoon			£395.00	01 April 2024	0.00%	Drop in income, do not want to increase due to competition
Corporate Services	Registrars Fees	Civil Ceremony Edinburgh Suite Friday Morning			£395.00	01 April 2024	0.00%	Drop in income, do not want to increase due to competition
Corporate Services	Registrars Fees	Civil Ceremony Edinburgh Suite Friday Afternoon			£465.00	01 April 2024	0.00%	Drop in income, do not want to increase due to competition
Corporate Services	Registrars Fees	Civil Ceremony Edinburgh Suite Saturday Morning			£465.00	01 April 2024	0.00%	Drop in income, do not want to increase due to competition
Corporate Services	Registrars Fees	Civil Ceremony Edinburgh Suite Saturday Afternoon			£560.00	01 April 2024	0.00%	Drop in income, do not want to increase due to competition
Corporate Services	Registrars Fees	Civil Ceremony Edinburgh Suite Sunday			£560.00	01 April 2024	0.00%	Drop in income, do not want to increase due to competition
Corporate Services	Registrars Fees	Civil Ceremony European Room Saturday Morning			£520.00	01 April 2024	0.00%	Drop in income, do not want to increase due to competition
Corporate Services	Registrars Fees	Civil Ceremony European Room Saturday Afternoon			£615.00	01 April 2024	0.00%	Drop in income, do not want to increase due to competition
Corporate Services	Registrars Fees	Civil Ceremony European Room Sunday			£615.00	01 April 2024	0.00%	Drop in income, do not want to increase due to competition
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Council Chamber - additional hours	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£175.00	01 April 2024	6.06%	
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Council Chamber	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£675.00	01 April 2024	2.27%	

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective From	% Increase	Reason for Variation (only if not 5%)
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Council Chamber	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£1,250.00	01 April 2024	5.04%	
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Council Chamber	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£1,025.00	01 April 2024	3.54%	
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Council Chamber	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£1,400.00	01 April 2024	5.26%	
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Council Chamber	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£1,425.00	01 April 2024	4.78%	
Corporate Services	City Chambers Events Team	City Chambers Room Hire	European Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£165.00	01 April 2024	6.45%	
Corporate Services	City Chambers Events Team	City Chambers Room Hire	European Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£650.00	01 April 2024	3.17%	
Corporate Services	City Chambers Events Team	City Chambers Room Hire	European Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£1,200.00	01 April 2024	5.73%	
Corporate Services	City Chambers Events Team	City Chambers Room Hire	European Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£1,000.00	01 April 2024	5.26%	
Corporate Services	City Chambers Events Team	City Chambers Room Hire	European Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£1,325.00	01 April 2024	5.58%	
Corporate Services	City Chambers Events Team	City Chambers Room Hire	European Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£1,375.00	01 April 2024	6.18%	
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Councillors' Lounge	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£480.00	01 April 2024	4.35%	
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Councillors' Lounge	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£650.00	01 April 2024	4.84%	
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Councillors' Lounge	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£650.00	01 April 2024	4.84%	
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Dunedin Room / Diamond Jubilee Room / Mandela Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£85.00	01 April 2024	9.68%	
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Dunedin Room / Diamond Jubilee Room / Mandela Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£325.00	01 April 2024	6.56%	
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Dunedin Room / Diamond Jubilee Room / Mandela Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£580.00	01 April 2024	4.50%	
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Dunedin Room / Diamond Jubilee Room / Mandela Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£480.00	01 April 2024	4.35%	
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Dunedin Room / Diamond Jubilee Room / Mandela Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£650.00	01 April 2024	5.69%	
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Dunedin Room / Diamond Jubilee Room / Mandela Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£650.00	01 April 2024	5.69%	
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£175.00	01 April 2024	6.06%	
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£700.00	01 April 2024	5.26%	
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£1,250.00	01 April 2024	5.04%	
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£1,025.00	01 April 2024	3.54%	
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£1,400.00	01 April 2024	5.26%	
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£1,450.00	01 April 2024	6.62%	
H&SC	Day Care for Older People - In Council Day	contribution to meal & transport costs	long term care	per Day	£8.27	01 April 2024	5.00%	
H&SC	Day Care for Older People - In Council Day	contribution to meal & transport costs	Be Able short-term care	per Day	£3.31	01 April 2024	5.00%	
H&SC	Day Care for Older People	In funded voluntary sector registered day centres		per Day	£8.27	01 April 2024	5.00%	
H&SC	Day Care for Older People	In other funded voluntary sector day centres		per Day	Up to £8.27	01 April 2024	n/a	
H&SC	Day Care for Older People	Lunch Clubs		per Meal	Economic	01 April 2024	n/a	
H&SC	Day Services for Adults with a learning or physical disability		Day services provided by the Council	per Meal	£3.86	01 April 2024	5.03%	
H&SC	Assisted Travel Scheme	Transport costs to access services	assessed on individual need		Variable	01 April 2024	n/a	
H&SC	Community Alarms & Telecare	Standard Alarm - One Pendant	per week or economic cost if lower		£6.39	01 April 2024	5.00%	
H&SC	Community Alarms & Telecare	Standard Alarm - Two Pendants	per week or economic cost if lower	per Week	£8.31	01 April 2024	5.00%	
H&SC	Community Alarms & Telecare	Enhanced Alarm	per week or economic cost if lower		£9.26	01 April 2024	5.00%	
H&SC	Non HRA	Launderette Charges	Washing machine / dryer (Sheltered)		£1.50	01 April 2024	5.00%	
H&SC	Non HRA	Launderette Charges	Tumble Dryer (Sheltered)		£0.71	01 April 2024	5.00%	
H&SC	Non HRA	Guest Rooms - Sheltered Housing	Standard Charge	per night	£15.29	01 April 2024	5.00%	
H&SC	Non HRA	Guest Rooms - Sheltered Housing	Persons in receipt of state pension	per night	£15.29	01 April 2024	5.00%	
H&SC	Non HRA	Hire of Community Rooms	Full Day Hire		£35.29	01 April 2024	5.00%	
H&SC	Non HRA	Hire of Community Rooms	Morning Hire		£14.11	01 April 2024	5.00%	
H&SC	Non HRA	Hire of Community Rooms	Afternoon Hire		£14.11	01 April 2024	5.00%	
H&SC	Non HRA	Hire of Community Rooms	Evening Hire		£14.11	01 April 2024	5.00%	
H&SC	Non HRA	Hire of Community Rooms	Lunchtime Hire		£16.94	01 April 2024	5.00%	
Place	Museums and Galleries	Web-site image	depending on use and time, 1 month - 5 years		£567.00	01 April 2024	5.00%	
Place	Museums and Galleries	Talks to outside groups	Staff speakers to ask for a donation when asked to visit groups		donation	01 April 2024	n/a	
Place	Museums and Galleries	Museum of Edinburgh - Lecture Room	Daytime (9.30am -5pm)		£280.00	01 April 2024	4.87%	
Place	Museums and Galleries	Museum of Edinburgh - Private view or corporate function (whole museum)	September - June	5.30 - 8.30 p.m.	£1,137.00	01 April 2024	4.99%	
Place	Museums and Galleries	Museum of Edinburgh - Private view or corporate function (whole museum)	July & August	5.30 - 8.30 p.m.	£1,750.00	01 April 2024	4.98%	
Place	Museums and Galleries	Writer's Museum - Main Gallery	half day / launch event		£875.00	01 April 2024	5.04%	
Place	Museums and Galleries	Writer's Museum - Main Gallery	Evenings		£490.00	01 April 2024	4.93%	
Place	Museums and Galleries	Writer's Museum - Private view or corporate function (whole museum)	Evenings - weekdays	5.30 - 8.30 p.m.	£770.00	01 April 2024	5.05%	
Place	Museums and Galleries	Writer's Museum - Private view or corporate function (whole museum)	Evenings - weekends	5.30 - 8.30 p.m.	£1,120.00	01 April 2024	4.97%	
Place	Museums and Galleries	Lauriston Castle - Ground Floor	Daytime (Mon - Sat) - Community / Educational	per hour	£86.00	01 April 2024	4.88%	
Place	Museums and Galleries	Lauriston Castle - Ground Floor	Evenings / Sundays - Community / Educational	per hour	£145.00	01 April 2024	5.07%	
Place	Museums and Galleries	Lauriston Castle - The Old Kitchen	Monday - Saturday	half day	£202.00	01 April 2024	5.21%	
Place	Museums and Galleries	Lauriston Castle - The Old Kitchen	Sunday	half day	£254.00	01 April 2024	4.96%	
Place	Museums and Galleries	Lauriston Castle - The Old Kitchen	Monday - Saturday	full day	£435.00	01 April 2024	5.07%	
Place	Museums and Galleries	Lauriston Castle - The Old Kitchen	Sunday	full day	£489.00	01 April 2024	4.94%	
Place	Museums and Galleries	Lauriston Castle Tour - Adults			£10.50	01 April 2024	5.01%	
Place	Museums and Galleries	Lauriston Castle Tour - Concession / Children			£8.00	01 April 2024	3.23%	
Place	Museums and Galleries	City Art Centre - Gallery 5	Daytime (9.30am - 5pm)	full day	£675.00	01 April 2024	5.63%	
Place	Museums and Galleries	City Art Centre - Gallery 5	9am until 1pm / 1pm until 5pm	half day	£375.00	01 April 2024	n/a	New charge
Place	Museums and Galleries	City Art Centre - Gallery 5	Evening (5pm to 9pm)	Evening	£490.00	01 April 2024	4.93%	
Place	Museums and Galleries	City Art Centre - Gallery 5	Evening (after 9pm)	per hour	£125.00	01 April 2024	6.84%	
Place	Museums and Galleries	City Art Centre - Fergusson Room (was Seminar Rm)	Daytime - Monday to Sunday	half day	£280.00	01 April 2024	4.87%	
Place	Museums and Galleries	City Art Centre - Fergusson Room (was Seminar Rm)	Daytime - Monday to Sunday	full day	£466.00	01 April 2024	4.95%	
Place	Museums and Galleries	City Art Centre - Fergusson Room (was Seminar Rm)	Evenings		£385.00	01 April 2024	4.90%	
Place	Museums and Galleries	City Art Centre - Cadell Room (was Conference Rm)	Daytime - Monday to Sunday	half day	£146.00	01 April 2024	5.04%	
Place	Museums and Galleries	City Art Centre - Cadell Room (was Conference Rm)	Daytime - Monday to Sunday	full day	£274.00	01 April 2024	4.98%	
Place	Museums and Galleries	City Art Centre - Cadell Room (was Conference Rm)	Evenings		£187.00	01 April 2024	5.06%	
Place	Museums and Galleries	City Art Centre Education Floor - Conference Room	Private View 5.30 - 8.30pm - functions after 8.30pm		£490.00	01 April 2024	4.93%	

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective From	% Increase	Reason for Variation (only if not 5%)
Place	Museums and Galleries	City Art Centre - Gallery 5 & Fergusson	Anytime		£117.00	01 April 2024	5.41%	
Place	Museums and Galleries	City Art Centre - Equipment Hire - Laptop	per event	per event	£46.00	01 April 2024	4.55%	
Place	Museums and Galleries	City Art Centre - Equipment Hire - Projector	per event	per event	£46.00	01 April 2024	4.55%	
Place	Museums and Galleries	City Art Centre - Equipment Hire - PA System x 1 + 1 mic	per event	per event	£99.00	01 April 2024	5.32%	
Place	Museums and Galleries	City Art Centre - Equipment Hire - Additional Microphone	per event	per event	£18.00	01 April 2024	7.78%	
Place	Museums and Galleries	City Art Centre - Equipment Hire - Flipchart	per event	per event	£11.60	01 April 2024	5.45%	
Place	Museums and Galleries	City Art Centre - Equipment Hire - staging x 1	per event	per event	£117.00	01 April 2024	5.41%	
Place	Museums and Galleries	City Art Centre - Equipment Hire - staging x 2	per event	per event	£175.00	01 April 2024	4.79%	
Place	Museums and Galleries	City Art Centre - Equipment Hire - Cabaret Event table	per table	per event	£5.00	01 April 2024	n/a	New charge
Place	Museums and Galleries	Venue Hire Cancellation Fee	100% of hire	3 days or fewer	Variable charge	01 April 2024	n/a	
Place	Museums and Galleries	Venue Hire Cancellation Fee	75% of hire	2 weeks	Variable charge	01 April 2024	n/a	
Place	Museums and Galleries	Venue Hire Cancellation Fee	50% of hire	1 month	Variable charge	01 April 2024	n/a	
Place	Museums and Galleries	City Art Centre wedding / blessing		half day	£438.00	01 April 2024	5.04%	
Place	Museums and Galleries	City Art Centre wedding / blessing		full day	£1,458.00	01 April 2024	4.97%	
Place	Museums and Galleries	City Art Centre wedding / blessing		evening	£933.00	01 April 2024	4.95%	
Place	Museums and Galleries	All venue hire after 9pm	9pm onwards (with evening hire only)	per hour	£123.00	01 April 2024	5.13%	
Place	Museums and Galleries	Groups of Children	Charge to cover staff overtime costs.		Variable charge	01 April 2024	n/a	
Place	Museums and Galleries	Public Programmes	sliding scale of charges from free to a maximum of £255.00		Variable charge	01 April 2024	n/a	
Place	Museums and Galleries	Group Visits	Evenings - weekdays only up to 20		£135.00	01 April 2024	4.65%	
Place	Museums and Galleries	Group Visits	up to 40	6pm - 8pm	£175.00	01 April 2024	4.79%	
Place	Museums and Galleries	Touring Exhibitions	Hire fees for Showrooms exhibitions	four weeks	£670.00	01 April 2024	5.02%	
Place	Museums and Galleries	Travelling Gallery	Exhibition Tour Hires	per week	£1,069.00	01 April 2024	5.01%	
Place	Museums and Galleries	School Groups	general tour / visit		£34.00	01 April 2024	6.25%	
Place	Museums and Galleries	School Groups	specialist workshop		£80.00	01 April 2024	4.58%	
Place	Museums and Galleries	Non-school groups			Variable charge	01 April 2024	n/a	
Place	Museums and Galleries	Picture Loan Scheme	Paintings, Drawings, Sculptures and Tapestries	First year of loan	£293.00	01 April 2024	5.02%	
Place	Museums and Galleries	Picture Loan Scheme	Paintings, Drawings, Sculptures and Tapestries	Each subsequent year	£149.00	01 April 2024	4.93%	
Place	Museums and Galleries	Picture Loan Scheme	Prints and Photographs	First year of loan	£207.00	01 April 2024	5.08%	
Place	Museums and Galleries	Picture Loan Scheme	Prints and Photographs	Discounts - 5+	On application	01 April 2024	n/a	
Place	Museums and Galleries	Picture Loan Scheme	Prints and Photographs	Discounts - 10+	On application	01 April 2024	n/a	
Place	Museums and Galleries	Archaeological Specialist Advice and Reporting		One Hour	£97.00	01 April 2024	4.86%	
Place	Museums and Galleries	Archaeological Specialist Advice and Reporting		Subsequent Hours	£65.00	01 April 2024	4.84%	
Place	Museums and Galleries	Archaeological Specialist Advice and Reporting		Half a Day	£268.00	01 April 2024	5.10%	
Place	Museums and Galleries	Archaeological Specialist Advice and Reporting		Whole Day	£504.00	01 April 2024	5.00%	
Place	Church Hill Theatre	Theatre Performances	Professional and Commercial Groups	Matinee	£460.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Church Hill Theatre	Theatre Performances	Professional and Commercial Groups	Evening Performance	£825.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Church Hill Theatre	Theatre Performances	Professional and Commercial Groups	Matinee - Public Holidays	£590.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Church Hill Theatre	Theatre Performances	Professional and Commercial Groups	Evening Performance - Public Holidays	£1,090.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Church Hill Theatre	Rehearsals Get In / Get Out	Professional and Commercial Groups	per hour	£117.50	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Church Hill Theatre	Rehearsals Get In / Get Out	Professional and Commercial Groups	Public Holidays per hour	£152.50	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Church Hill Theatre	Theatre Performances	Amateur Groups and Charities	Matinee	£235.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Church Hill Theatre	Theatre Performances	Amateur Groups and Charities	Evening Performance	£420.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Church Hill Theatre	Theatre Performances	Amateur Groups and Charities	Matinee - Public Holidays	£345.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Church Hill Theatre	Theatre Performances	Amateur Groups and Charities	Evening Performance - Public Holidays	£545.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Church Hill Theatre	Rehearsals Get In / Get Out	Non Professional Groups and Charities	per hour	£57.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Church Hill Theatre	Rehearsals Get In / Get Out	Non Professional Groups and Charities	Public Holidays per hour	£78.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Church Hill Theatre	The Studio	Professional and Commercial Groups	per hour	£66.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Church Hill Theatre	The Studio	Professional and Commercial Groups	Public Holidays per hour	£86.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Church Hill Theatre	The Studio	Non-Professional Groups & Charities	per hour	£51.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Church Hill Theatre	The Studio	Non-Professional Groups & Charities	Public Holidays per hour	£67.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Church Hill Theatre	Failure to Vacate Premises at End of Each Let - ALL	Mon - Sun: rate charged per hour until the space is cleared		Double the hourly rate relevant to the booking	01 April 2024	n/a	Market conditions indicate increase would negatively affect ability to attract business
Place	Church Hill Theatre	Failure to Vacate Premises at End of Each Let - ALL	Public holidays: rate charged per hour until the space is cleared		Double the hourly rate relevant to the booking	01 April 2024	n/a	Market conditions indicate increase would negatively affect ability to attract business
Place	Church Hill Theatre	Additional Charges	Stewards	per person, per hour (min 3.5hrs)	£18.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	Music Hall	Half Day Hire (8am - 1pm), (1pm - 6pm) or (6pm - 10pm)		£1,260.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	Music Hall	Full Day Hire (8am - 5pm)		£2,520.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	Music Hall	Full Evening Hire (5pm - 1am)		£2,800.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	Ballroom	Half Day Hire (8am - 1pm), (1pm - 6pm) or (6pm - 10pm)		£1,150.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	Ballroom	Full Day Hire (8am - 5pm)		£2,275.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	Ballroom	Full Evening Hire (5pm - 1am)		£2,550.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	West Drawing Room	Half Day Hire		£510.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	West Drawing Room	Full Day Hire		£1,010.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	West Drawing Room	Full Evening Hire		£1,275.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	East Drawing Room	Half Day Hire		£510.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	East Drawing Room	Full Day Hire		£1,010.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	East Drawing Room	Full Evening Hire		£1,275.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	First Floor	Half Day Hire		£3,430.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	First Floor	Full Day Hire		£6,825.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	First Floor	Full Evening Hire		£7,875.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	Oval Room	Half Day Hire		£237.50	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	Oval Room	Full Day Hire		£475.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	Oval Room	Full Evening Hire		£605.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	Set up rate for bookings of 8 hours or more	Additional Hours		£375.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	Additional Charges subject to type of event	Cloakroom staff	per person, per hour (min 3.5hrs)	£18.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	Additional Charges subject to type of event	Stewards	per person, per hour (min 3.5hrs)	£18.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	Additional Charges subject to type of event	Security staff	per person, per hour (min 5hrs)	£20.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	Additional Charges subject to type of event	Technician - fee per full day 8am - 5pm or full evening 5pm - 1am		£435.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	Additional Charges subject to type of event	Production technical support	per person, per hour (min 5hrs)	£47.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	The Assembly Rooms offers a range of equipment to hirers. The client is given a written quote and is not obliged to use the Assembly Rooms equipment. Costs are recovered by applying a sliding scale of charges from a minimum of £80. These costs are subject to negotiation, depending on the type of event, its duration and any expertise required.			£93.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	20% reduction for bookings by UK registered charities			20% discount	01 April 2024	n/a	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	20% reduction for bookings of 3 or more consecutive days with a minimum of 8 hours per day			20% discount	01 April 2024	n/a	Market conditions indicate increase would negatively affect ability to attract business
Place	Assembly Rooms	Only one discount may be applied to a booking			Per Detail	01 April 2024	n/a	Market conditions indicate increase would negatively affect ability to attract business

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective From	% Increase	Reason for Variation (only if not 5%)
Place	Ross Theatre	Rental by the hour is available, by negotiation, for both commercial and charity / amateur organisations for a minimum hire period of two hours, Monday to Friday between 9 a.m. and 7 p.m.. Regular or extended bookings throughout the year are subject to negotiation.			Per Detail	01 April 2024	n/a	Market conditions indicate increase would negatively affect ability to attract business
Place	Ross Theatre	Standard Hire - Event Day	Rental		£4,890.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Ross Theatre	Standard Hire - Set up Day	Rental		£630.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Ross Theatre	Standard Hire - Hourly Rate	Rental		£630.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Ross Theatre	Standard Hire	Staffing	per hour	£41.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Ross Theatre	Charity/Amateur Event* - Event Day	Rental		£695.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Ross Theatre	Charity/Amateur Event* - Set up Day	Rental		£215.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Ross Theatre	Charity/Amateur Event* - Hourly Rate	Rental		£120.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Ross Theatre	Charity/Amateur Event*	Staffing	per hour	£41.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place		* Where the main purpose of the programme or activity can be demonstrated to be either of an amateur and/or community nature or solely designed to raise funds for a charitable organisation						
Place		Rental charges are free from VAT; VAT will be added to staffing charges						
Place	Usher Hall - rates set every 2 years	Auditorium concert (seated)	Full day 8am to midnight		£7,770.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Usher Hall	Auditorium (recording or rehearsal - only available less than 8 weeks in advance)		per 3 hour session	£945.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Usher Hall	Stalls and Grand Circle (rental)	Full day		n/a	01 April 2024	n/a	Market conditions indicate increase would negatively affect ability to attract business
Place	Usher Hall	Conference Day	Full day	8am to Midnight	£9,460.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Usher Hall	Hospitality Suite 1	per session	AM/PM/Evening	£220.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Usher Hall	Hospitality Suite 2	per session	AM/PM/Evening	£220.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Usher Hall	Hospitality Suites Combined	per session	AM/PM/Evening	£405.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Usher Hall	Hospitality Suite 3	per session	AM/PM/Evening	£140.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Usher Hall	Upper Circle Atrium	per session	AM/PM/Evening	£1,230.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Usher Hall	Café/bar	per session	AM/PM/Evening	£1,135.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Usher Hall	Steinway Piano			£207.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Usher Hall	Norman and Beard Organ			£445.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Usher Hall	City Organist			£249.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Usher Hall	Spotlight			£86.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Usher Hall	Merchandise space	(Or 20% of merchandise income, whichever is greatest.)		£242.00	01 April 2024	0.00%	Market conditions indicate increase would negatively affect ability to attract business
Place	Usher Hall	Box office service	10% of gross sales or booking fee (previously 8%)		Per Detail	01 April 2024	n/a	Market conditions indicate increase would negatively affect ability to attract business
Place	Usher Hall	A discretionary 30% reduction in room rates will be offered to key partners (RSNO, SCO), charitable and amateur organisations.			Per Detail	01 April 2024	n/a	Market conditions indicate increase would negatively affect ability to attract business
Place	Culture Strategy - Public Safety	Inspections & Consultancy	Public safety of events – consultancy service	per hour	£119.00	01 April 2024	5.31%	
Place	Culture Strategy - Public Safety	Inspections & Consultancy	Inspection of houses in multiple occupation	per hour	£54.00	01 April 2024	5.88%	
Place	Culture Strategy - Public Safety	Inspections & Consultancy	Other licensing inspections		£54.00	01 April 2024	5.88%	
Place	Culture Strategy - Public Safety	Inspections & Consultancy	Section 89, Civic Government (Scotland) Act 1982 - raised temporary structures	per application	£368.00	01 April 2024	5.14%	
Place	Culture Strategy - Public Safety	Section 89	Community fee	per application	n/a	01 April 2024	n/a	
Place	Culture Strategy - Public Safety	Section 89	Bespoke/Multiple structure fee	per application	n/a	01 April 2024	n/a	
Place	Culture Strategy - Public Safety	Inspections & Consultancy	Where final inspection takes place outwith working hours	per application	£436.00	01 April 2024	5.06%	
Place	Culture Strategy - Public Safety	Hire of infrastructure	1 Hostile Vehicle Mitigation Gate (includes 2 blocks, 2 straps, 1 strap loop, 1 box key)	per week	£467.00	01 April 2024	4.94%	
Place	Culture Strategy - Public Safety	Square or Hex Concrete block with pole	Hire Fee	per unit/per week	£155.00	01 April 2024	4.73%	
Place	Culture Strategy - Public Safety	Flagpole, incl. use of flagpole socket	Hire Fee	per unit/per week	£155.00	01 April 2024	4.73%	
Place	Culture Strategy - Public Safety	Install - 2 person crew	Install fee	per hour	£100.00	01 April 2024	5.26%	
Place	Culture Strategy - Public Safety	Install - 4 person crew	Install fee	per hour	£200.00	01 April 2024	5.26%	
Place	Culture Strategy - Public Safety	Install - 6 person crew	Install fee	per hour	£299.00	01 April 2024	4.91%	
Place	Culture Strategy - Public Safety	Install - 8 person crew	Install fee	per hour	£399.00	01 April 2024	5.00%	
Place	Culture Strategy - Public Safety	2 yard flag	Hire Fee	Per week	£5.30	01 April 2024	6.00%	
Place	Culture Strategy - Public Safety	3 yard flag	Hire Fee	Per week	£10.50	01 April 2024	5.00%	
Place	Culture Strategy - Public Safety	10 yard flag	Hire Fee	Per week	£61.00	01 April 2024	5.17%	
Place	Culture Strategy - Public Safety	Banner arm and fixing		per week	£23.00	01 April 2024	4.55%	
Place	Culture Strategy - Public Safety	Use of flag pole socket		per week	£23.00	01 April 2024	4.55%	
Place	Culture Strategy - Public Safety	Galvanised pole or flagpole to fit socket in High Street		per week	£51.00	01 April 2024	4.08%	
Place	Culture Strategy - Public Safety	Access to electricity distribution box		per box	£75.00	01 April 2024	5.63%	
Place	Culture Strategy - Public Safety	Bunting (per length of 200m)		per week	£16.00	01 April 2024	6.67%	
Place	Culture Strategy - Public Safety	Hire of heraldic banner and clan standards		per week	£45.00	01 April 2024	4.65%	
Place	Culture Strategy - Film Edinburgh	Film Office Admin	Crew size 40-100	per production	£263.00	01 April 2024	5.20%	
Place	Culture Strategy - Film Edinburgh	Film Office Admin	Crew size 100-200	per production	£525.00	01 April 2024	5.00%	
Place	Culture Strategy - Film Edinburgh	Film Office Admin	Crew size 200+	per production	£1,050.00	01 April 2024	5.00%	
Place	Culture Strategy - Film Edinburgh	Film Office Admin	Edinburgh/East Lothian/Scottish Borders-permanently-based production companies	per production	No charge	01 April 2024	n/a	
Place	Culture Strategy - Film Edinburgh	Notice of No Objection	Productions of up to 10 people	per notice	£53.00	01 April 2024	6.00%	
Place	Culture Strategy - Film Edinburgh	Notice of No Objection	Productions of 11-24 people	per notice	£158.00	01 April 2024	5.33%	
Place	Culture Strategy - Film Edinburgh	Notice of No Objection	Productions of 25-74 people	per notice	£315.00	01 April 2024	5.00%	
Place	Culture Strategy - Film Edinburgh	Notice of No Objection	Productions of 25+ people per block	per notice	£263.00	01 April 2024	5.20%	
Place	Culture Strategy - Film Edinburgh	Notice of No Objection	Productions of 75+ people	per notice	£525.00	01 April 2024	5.00%	
Place	Culture Strategy - Film Edinburgh	Film Crew Accommodation referrals	10% of confirmed room bookings	per room	Per Detail	01 April 2024	n/a	
Place	Culture Strategy - Film Edinburgh	Local authority film office service	Film office service	per year	£6,416.00	01 April 2024	5.01%	
Place	Culture Strategy - Film Edinburgh	Film Edinburgh membership	Location promotion	per year	£578.00	01 April 2024	5.09%	
Place	Library Services	Over due Library item	first 7 days	per item per day	£0.30	01 April 2024	0.00%	
Place	Library Services	Over due Library item	after 7 days	per item per day	£0.35	01 April 2024	0.00%	
Place	Library Services	Inter-Library Loans	per Item (free to housebound members)		£14.00	01 April 2024	7.69%	
Place	Library Services	Audio Music Loans	CD Hire (Concession 50%)	per item	£0.95	01 April 2024	5.56%	
Place	Library Services	Audio Music Loans	CD Hire Multiple Set (Concession 50%)	per item	£1.90	01 April 2024	5.56%	
Place	Library Services	DVD hire per item (concession 50%) (free to under 16s)		per item	£1.90	01 April 2024	5.56%	
Place	Library Services	DVD hire per double set (concession 50%) (free to under 16s)		per item	£3.60	01 April 2024	5.88%	
Place	Library Services	Paper or biodegradable bag		per bag	n/a	01 April 2024	n/a	
Place	Library Services	Photocopying (black & white)	A4	per page	£0.35	01 April 2024	16.67%	
Place	Library Services	Photocopying (colour)	A4	per page	£0.55	01 April 2024	10.00%	
Place	Library Services	Photocopying (black & white)	A3	per page	£0.45	01 April 2024	12.50%	
Place	Library Services	Photocopying (colour)	A3	per page	£0.85	01 April 2024	6.25%	
Place	Library Services	Photocopying & Computer Print-Outs (black & white)	A4	per page when request for more than	£0.25	01 April 2024	25.00%	
Place	Library Services	Photocopying & Computer Print-Outs (colour)	A4	per page when request for more than	£0.55	01 April 2024	10.00%	
Place	Library Services	Photocopying & Computer Print-Outs (black & white)	A3	per page when request for more than	£0.35	01 April 2024	16.67%	
Place	Library Services	Photocopying & Computer Print-Outs (black & white)	A3	per page when request for more than	£0.75	01 April 2024	7.14%	
Place	Library Services	Capital Collection	Jpeg 72 dpi	per item	£6.10	01 April 2024	5.17%	
Place	Library Services	Capital Collection	Tiff 300 dpi	per item	£31.00	01 April 2024	5.44%	
Place	Library Services	Audio Books	Concession	per item	£1.00	01 April 2024	5.26%	
Place	Library Services	Music sets		per part	£1.00	01 April 2024	100.00%	
Place	Library Services	Replacement library card (free to under 16s)		per card	£2.95	01 April 2024	5.36%	
Place	Library Services	Replacement items of stock (except picture and board books)		per page	£0.00	01 April 2024	n/a	
Place	Library Services	Sale of Withdrawn Stock	Adult Hardback	per book	£1.80	01 April 2024	5.88%	
Place	Library Services	Sale of Withdrawn Stock	Adult Paperback	per book	£1.15	01 April 2024	4.55%	
Place	Library Services	Sale of Withdrawn Stock	Children's Books	per book	£0.65	01 April 2024	8.33%	

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective From	% Increase	Reason for Variation (only if not 5%)
Place	Library Services	Sale of Withdrawn Stock	Audio item	per item	£1.80	01 April 2024	5.88%	
Place	Library Services	Cotton Bags		per bag	£4.00	01 April 2024	5.26%	
Place	Library Services	Edinburgh Reads Events	Non Library Members	per event	£9.90	01 April 2024	4.76%	
Place	Library Services	Edinburgh Reads Events	Library Members	per event	£7.15	01 April 2024	5.15%	
Place	Library Services	Edinburgh Reads Events	Concession	per event	£5.00	01 April 2024	5.26%	
Place	Library Services	Non Library Events - Room Hire of Ref Library		Per event	£420.00	01 April 2024	5.00%	
Place	Library Services	Cat A - Community Room Only Hire - Central, Stockbridge, McDonald Road, Mo	Community	first hour rate	£28.50	01 April 2024	5.56%	
Place	Library Services	Cat A - Community Room Only Hire - Central, Stockbridge, McDonald Road, Mo	Community	Subsequent hour rate	£16.00	01 April 2024	6.67%	
Place	Library Services	Cat A - Community Room Only Hire - Central, Stockbridge, McDonald Road, Mo	Community	Full Day Rate	£115.50	01 April 2024	5.00%	
Place	Library Services	Cat A - Community Room Only Hire - Central, Stockbridge, McDonald Road, Mo	Non - Community / Commercial	first hour rate	£79.00	01 April 2024	5.33%	
Place	Library Services	Cat A - Community Room Only Hire - Central, Stockbridge, McDonald Road, Mo	Non - Community / Commercial	Subsequent hour rate	£47.50	01 April 2024	5.56%	
Place	Library Services	Cat A - Community Room Only Hire - Central, Stockbridge, McDonald Road, Mo	Non - Community / Commercial	Full Day Rate	£367.50	01 April 2024	5.00%	
Place	Library Services	Cat B - Community Room Only Hire - Blackhall, Craigmillar, Currie, Fountainbrid	Community	first hour rate	£21.00	01 April 2024	5.00%	
Place	Library Services	Cat B - Community Room Only Hire - Blackhall, Craigmillar, Currie, Fountainbrid	Community	Subsequent hour rate	£12.50	01 April 2024	4.17%	
Place	Library Services	Cat B - Community Room Only Hire - Blackhall, Craigmillar, Currie, Fountainbrid	Community	Full Day Rate	£94.50	01 April 2024	5.00%	
Place	Library Services	Cat B - Community Room Only Hire - Blackhall, Craigmillar, Currie, Fountainbrid	Non - Community / Commercial	first hour rate	£73.50	01 April 2024	5.00%	
Place	Library Services	Cat B - Community Room Only Hire - Blackhall, Craigmillar, Currie, Fountainbrid	Non - Community / Commercial	Subsequent hour rate	£30.50	01 April 2024	5.17%	
Place	Library Services	Cat B - Community Room Only Hire - Blackhall, Craigmillar, Currie, Fountainbrid	Non - Community / Commercial	Full Day Rate	£262.50	01 April 2024	5.00%	
Place	Library Services	Central Library - Children's Library	Non-Community / Commercial	3 hour block	£262.50	01 April 2024	5.00%	
Place	Library Services	Filming	Non-Community / Commercial	first hour	£242.50	01 April 2024	4.98%	
Place	Library Services	Filming	Non-Community / Commercial	thereafter	£128.00	01 April 2024	4.92%	
Place	Parking	Penalty Charge Notice	Paid within 14 days	per ticket	£50.00	08 April 2024	0.00%	These charges are set at the maximum level permitted by Scottish Ministers.
Place	Parking	Penalty Charge Notice	Paid between 15 days and service of notice to owner	per ticket	£100.00	08 April 2024	0.00%	These charges are set at the maximum level permitted by Scottish Ministers.
Place	Parking Permits	Diesel Surcharge - resident permits		3 month permit	£15.00	08 April 2024	20.00%	Annual increase of £10 - helps to support air quality policies.
Place	Parking Permits	Diesel Surcharge - resident permits		6 month permit	£30.00	08 April 2024	20.00%	Annual increase of £10 - helps to support air quality policies.
Place	Parking Permits	Diesel Surcharge - resident permits		12 month permit	£60.00	08 April 2024	20.00%	Annual increase of £10 - helps to support air quality policies.
Place	Parking - Vehicle Removals	Vehicle Removal Release Fee		per vehicle release	£190.00	08 April 2024	0.00%	These charges are set at the maximum level permitted by Scottish Ministers.
Place	Parking - Vehicle Removals	Vehicle Overnight Storage Fee		per overnight	£25.00	08 April 2024	0.00%	These charges are set at the maximum level permitted by Scottish Ministers.
Place	Parking - Vehicle Removals	Vehicle Disposal Fee		per disposal	£95.00	08 April 2024	0.00%	These charges are set at the maximum level permitted by Scottish Ministers.
Place	Bus Station	Locker	Small	up to 12 hours	£8.00	01 April 2024	33.33%	To remain commercially viable
Place	Bus Station	Locker	Medium	up to 12 hours	£10.00	01 April 2024	11.11%	To remain commercially viable
Place	Bus Station	Locker	Large	up to 12 hours	£12.00	01 April 2024	9.09%	To remain commercially viable
Place	Bus Station	Departure Charges	Code A	per vehicle	£2.80	01 April 2024	5.66%	To remain commercially viable
Place	Bus Station	Departure Charges	Code B	per vehicle	£7.50	01 April 2024	2.74%	To remain commercially viable
Place	Bus Station	Departure Charges	Code C	per vehicle	£15.00	01 April 2024	1.69%	To remain commercially viable
Place	Bus Station	Departure Charges	Code D	per vehicle	£9.50	01 April 2024	5.56%	To remain commercially viable
Place	Bus Station	Departure Charges	Additional bus service less than 4hrs prior departure		£60.00	01 April 2024	9.09%	To remain commercially viable
Place	Failure to switch off engine or break speed limit				£60.00	01 April 2024	13.21%	To remain commercially viable
Place	Bus Parked longer than 10mins allotted time on stance without permission				£25.00	01 April 2024	19.05%	To remain commercially viable
Place	Parking / Layover	Codes A, B, C & D		Up to 2hrs 59 mins	£29.00	01 April 2024	3.57%	To remain commercially viable
Place	Parking / Layover	Codes A, B, C & D		Up to 3hrs 59 mins	£42.00	01 April 2024	7.69%	To remain commercially viable
Place	Parking / Layover	Codes A, B, C & D		Up to 4hrs 59 mins	£55.00	01 April 2024	10.00%	To remain commercially viable
Place	Parking / Layover	Codes A, B, C & D		Up to 5hrs 59 mins	£68.00	01 April 2024	11.48%	To remain commercially viable
Place	Parking / Layover	Codes A, B, C & D		Up to 6hrs 59 mins	£81.00	01 April 2024	12.50%	To remain commercially viable
Place	Parking / Layover	Codes A, B, C & D		Up to 7hrs 59 mins	£94.00	01 April 2024	13.25%	To remain commercially viable
Place	Parking / Layover	Codes A, B, C & D		Up to 8hrs 59 mins	£107.00	01 April 2024	13.83%	To remain commercially viable
Place	Parking / Layover	Codes A, B, C & D		Up to 9hrs 59 mins	£120.00	01 April 2024	9.09%	To remain commercially viable
Place	Parking / Layover	Codes A, B, C & D		Up to 10hrs 59 mins	£133.00	01 April 2024	9.02%	To remain commercially viable
Place	Parking / Layover	Codes A, B, C & D		Up to 11hrs 59 mins	£146.00	01 April 2024	8.96%	To remain commercially viable
Place	Parking / Layover	Codes A, B, C & D		Each hour over 12hrs	£13.00	01 April 2024	8.33%	To remain commercially viable
Place	Parking / Layover	Code A-B		30-59 minutes	£2.00	01 April 2024	1.52%	To remain commercially viable
Place	Parking / Layover	Code A-B		Up to 1hr 59 mins	£3.75	01 April 2024	7.14%	To remain commercially viable
Place	Parking / Layover	Code C-D		11-30 minutes	£11.00	01 April 2024	10.00%	To remain commercially viable
Place	Parking / Layover	Code C-D		30-59 minutes	£11.00	01 April 2024	10.00%	To remain commercially viable
Place	Parking / Layover	Code C-D		Up to 1hr 59 mins	£21.00	01 April 2024	5.00%	To remain commercially viable
Place	Parking / Layover	Overnight Parking		23:00 to 07:00	POA	01 April 2024	n/a	
Place	Parking / Layover	Fuel/oil spillages		per incident	£130.00	01 April 2024	4.00%	To remain commercially viable
Place	Transport	Electric Vehicle Charging	Standard 7 kW	per KWH	£0.48	01 April 2024	6.67%	
Place	Transport	Electric Vehicle Charging	Fast 22 kW	per KWH	£0.53	01 April 2024	6.00%	
Place	Transport	Electric Vehicle Charging	Rapid 50 kW	per KWH	£0.58	01 April 2024	5.45%	
Place	Hawes Pier	Cruise Passenger Charges		per passenger	£7.00	01 April 2024	0.00%	Raising fee at this time may put Council at a competitive disadvantage.
Place	Road Services	Temporary traffic regulations order - < 5 days		per permit	£641.00	01 April 2024	5.08%	
Place	Road Services	Temporary traffic regulations order - > 5 days		per permit	£856.00	01 April 2024	5.03%	
Place	Transport	Traffic Signals Switch off/on	Mon - Fri - 0700-1730		£157.50	01 April 2024	5.00%	To cover increased staff and vehicle costs
Place	Transport	Traffic Signals Switch off/on	Mon - Fri - 1900-2000		£315.00	01 April 2024	5.00%	To cover increased staff and vehicle costs
Place	Transport	Traffic Signals Switch off/on	Sat-Sun - 0700-1900		£315.00	01 April 2024	5.00%	To cover increased staff and vehicle costs
Place	Transport	Traffic Signals Switch off/on	Public Holidays		£315.00	01 April 2024	5.00%	To cover increased staff and vehicle costs
Place	Transport	Traffic Signals Switch off/on	Emergency (24hrs a day)		£472.50	01 April 2024	5.00%	To cover increased staff and vehicle costs
Place	Transport	Traffic Signals Switch off/on	Additional hour price for delayed switch off/on		£157.50	01 April 2024	5.00%	To cover increased staff and vehicle costs
Place	Road Occupation Permits	Access Tower		Initial permit for first day	£110.00	01 April 2024	10.00%	
Place	Road Occupation Permits	Access Tower		Per additional day applied for	£30.00	01 April 2024	20.00%	
Place	Road Occupation Permits	Bus Shelter		Initial permit for up to 28 days	£215.00	01 April 2024	10.26%	
Place	Road Occupation Permits	Bus Shelter		Per additional period up to 28 days	£90.00	01 April 2024	12.50%	
Place	Road Occupation Permits	Cabin		Initial permit for up to 1 month	£250.00	01 April 2024	11.11%	
Place	Road Occupation Permits	Cabin		Per additional month applied for	£100.00	01 April 2024	11.11%	
Place	Road Occupation Permits	Container		Initial permit for up to 1 month	£250.00	01 April 2024	11.11%	
Place	Road Occupation Permits	Container		Per additional month applied for	£100.00	01 April 2024	11.11%	
Place	Road Occupation Permits	Crane		Initial permit for first day	£110.00	01 April 2024	10.00%	
Place	Road Occupation Permits	Crane		Per additional day applied for	£60.00	01 April 2024	9.09%	
Place	Road Occupation Permits	Crane - for erecting a Crane Tower		Initial permit for first day	£165.00	01 April 2024	10.00%	
Place	Road Occupation Permits	Crane - for erecting a Crane Tower		Per additional day applied for	£60.00	01 April 2024	9.09%	
Place	Road Occupation Permits	Excavation		per location	£410.00	01 April 2024	10.81%	
Place	Road Occupation Permits	Footway Crossing		per location	£190.00	01 April 2024	11.76%	
Place	Road Occupation Permits	Hoarding		Initial permit for up to 28 days	£375.00	01 April 2024	10.29%	
Place	Road Occupation Permits	Hoarding		Per additional period up to 28 days applied for	£200.00	01 April 2024	11.11%	
Place	Road Occupation Permits	Hoist		Initial permit for first day	£100.00	01 April 2024	11.11%	
Place	Road Occupation Permits	Hoist		Per additional day applied for	£25.00	01 April 2024	13.64%	
Place	Road Occupation Permits	Materials		Initial permit for up to 28 days	£215.00	01 April 2024	10.26%	
Place	Road Occupation Permits	Materials		Per additional period up to 28 days applied for	£100.00	01 April 2024	11.11%	
Place	Road Occupation Permits	Site Hut		Initial permit for up to 28 days	£250.00	01 April 2024	11.11%	
Place	Road Occupation Permits	Site Hut		Per additional period up to 28 days applied for	£110.00	01 April 2024	10.00%	
Place	Road Occupation Permits	Skip		Initial permit for up to one week	£40.00	01 April 2024	8.11%	
Place	Road Occupation Permits	Skip		Per additional week applied for	£35.00	01 April 2024	16.67%	
Place	Road Occupation Permits	Tables and Chairs	within World Heritage Site	per square metre	£170.00	01 April 2024	9.68%	

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective From	% Increase	Reason for Variation (only if not 5%)
Place	Road Occupation Permits	Tables and Chairs	outwith World Heritage Site	per square metre	£135.00	01 April 2024	8.00%	
Place	Road Compliance (RCC)	Site or Desktop Meeting Charge		per meeting	£190.00	01 April 2024	5.56%	
Place	Roads Compliance (RCC)	Fee for RCC inspection based on Road Bond Value	Less than £50,000 Fixed £2,500	Per Bond	£2,500.00	01 April 2024	0.00%	
Place	Roads Compliance (RCC)	Fee for RCC inspection based on Road Bond Value	£50,001-£500,000	Per Bond	5.0%	01 April 2024	n/a	
Place	Roads Compliance (RCC)	Fee for RCC inspection based on Road Bond Value	£500,001-£1,000,000	Per Bond	4.5%	01 April 2024	n/a	
Place	Roads Compliance (RCC)	Fee for RCC inspection based on Road Bond Value	Over £1,000,000	Per Bond	4.0%	01 April 2024	n/a	
Place	Road Occupation - Scaffolding	Site or Desktop Meeting Charge		per meeting	£210.00	01 April 2024	5.00%	
Place	Road Occupation - Scaffolding	Initial permit for up to 1 - 28 days		per permit	£210.00	01 April 2024	10.53%	
Place	Road Occupation - Scaffolding	Per additional 1 - 28 days applied for		per month	£120.00	01 April 2024	9.09%	
Place	Installation of ducts, pipes and cables in roads and/or pavements (Section 109)	by applicants other than public utilities (e.g. developers or their contractors)		per permit	£410.00	01 April 2024	5.13%	
Place	Access Protection Markings	New Marking		per marking	£170.00	09 April 2024	6.25%	
Place	Use of Street Lighting Columns	Housing Development Signs (temporary directional signs to new housing developments)		per development	£810.00	01 April 2024	5.19%	
Place	Use of street lighting columns	Housing Development signs etc	Administration fee for authorisation process	per sign	£105.21	01 April 2024	5.21%	
Place	Use of street lighting columns	Housing Development signs etc	Removal or repair of any sign	per sign	£210.00	01 April 2024	5.00%	
Place	Parks	Film Charges	Filming over four hours or cast / crew of six or more	per hour - from	£180.00	01 April 2024	4.65%	
Place	Parks	Film Charges	Filming up to four hours or cast / crew of five or less	fee from	£75.00	01 April 2024	8.70%	Rounding
Place	Parks	Film Charges	Student filming and photography up to four hours or cast/crew of 5 or under	exempt	£0.00	01 April 2024	n/a	
Place	Parks	Film Charges	Student filming and photography over four hours or over 5 crew	fee from	£75.00	01 April 2024	8.70%	Rounding
Place	Parks	Film Charges	Wedding Photography all Parks (Dependent on Numbers and Vehicles) per day - plus £25 per hour for out of hours access	per day - from	£110.00	01 April 2024	3.77%	Rounding
Place	Parks	Film Charges	Filming supervision provision	per hour per person	£75.00	01 April 2024	7.14%	Rounding
Place	Parks	Filming Charges	Drone Filming	per day	£175.00	01 April 2024	5.42%	
Place	Parks	Film Charges	Filming in City Centre Cemeteries (Greyfriars Kirkyard, Calton Old and New Cemeteries and St Cuthbert's Churchyard)	Per hour - fee from	£340.00	01 April 2024	5.92%	
Place	Parks	Film Charges	Filming in Cemeteries outside the City Centre	Per hour - fee from	£170.00	01 April 2024	6.25%	Rounding
Place	Parks	Event Charges	Princes Street Gardens - Small Event	per day - from	£1,225.00	01 April 2024	4.97%	
Place	Parks	Event Charges	Princes Street Gardens - Small Event	per half day - from	£610.00	01 April 2024	4.99%	
Place	Parks	Event Charges	Princes Street Gardens - Standard Event	per day - from	£2,170.00	01 April 2024	5.08%	
Place	Parks	Event Charges	Princes Street Gardens - Standard Event	per half day - from	£1,080.00	01 April 2024	4.96%	
Place	Parks	Event Charges	Princes Street Gardens - Large Events	per day - from	£3,455.00	01 April 2024	5.02%	
Place	Parks	Event Charges	Princes Street Gardens - Large Events	per half day - from	£1,725.00	01 April 2024	5.12%	
Place	Parks	Event Charges	Princes Street Gardens - small, free admission, low-key	price on application	On application	01 April 2024	n/a	
Place	Parks	Event Charges	Princes Street Gardens vehicle access fee	per day	£135.00	01 April 2024	3.85%	Rounding
Place	Parks	Event Charges	Community Gala		Price on application	01 April 2024	n/a	
Place	Parks	Event Charges - Premier Sites (including The Meadows & Bruntsfield Links, Calton Hill, Inverleith Park, Leith Links, Saughton Park and Lauriston Castle)	Small event	per half day from	£265.00	01 April 2024	6.00%	Rounding
Place	Parks	Event Charges - Premier Sites (including The Meadows & Bruntsfield Links, Calton Hill, Inverleith Park, Leith Links, Saughton Park and Lauriston Castle)	Small event	per day from	£525.00	01 April 2024	5.00%	
Place	Parks	Event Charges - Premier Sites (including The Meadows & Bruntsfield Links, Calton Hill, Inverleith Park, Leith Links, Saughton Park and Lauriston Castle)	Large event	per half day from	£420.00	01 April 2024	5.00%	
Place	Parks	Event Charges - Premier Sites (including The Meadows & Bruntsfield Links, Calton Hill, Inverleith Park, Leith Links, Saughton Park and Lauriston Castle)	Large event	per day from	£840.00	01 April 2024	5.00%	
Place	Parks	Event Charges - Premier Sites (including The Meadows & Bruntsfield Links, Calton Hill, Inverleith Park, Leith Links, Saughton Park and Lauriston Castle)	Natural Heritage sites		Price on application	01 April 2024	n/a	
Place	Parks	Event Charges - City Sites (including Sighthill Park, Gyle Park, Roseburn Park, Victoria Park and Pilrig Park)	Small event	per half day from	£160.00	01 April 2024	6.67%	Rounding
Place	Parks	Event Charges - City Sites (including Sighthill Park, Gyle Park, Roseburn Park, Victoria Park and Pilrig Park)	Small event	per day from	£315.00	01 April 2024	5.00%	
Place	Parks	Event Charges - City Sites (including Sighthill Park, Gyle Park, Roseburn Park, Victoria Park and Pilrig Park)	Large event	per half day from	£265.00	01 April 2024	6.00%	Rounding
Place	Parks	Event Charges - City Sites (including Sighthill Park, Gyle Park, Roseburn Park, Victoria Park and Pilrig Park)	Large event	per day from	£525.00	01 April 2024	5.00%	
Place	Parks	Event Charges	Community/charity/free events		Price on application	01 April 2024	n/a	
Place	Parks	Event Charges	Administration fee where applicable		£70.00	01 April 2024	6.06%	Rounding
Place	Parks	Event Charges	Penalty charge (Council conditions not adhered to)		£1,000.00	01 April 2024	0.00%	
Place	Parks	Event Charges	Advertising and Marketing events		Price on application	01 April 2024	n/a	
Place	Parks	Event Charges	Saughton Park - wedding ceremony without marquee	per day - from	£220.00	01 April 2024	4.27%	
Place	Parks	Event Charges	Saughton Park - wedding ceremony with marquee	per day - from	£605.00	01 April 2024	4.67%	
Place	Parks	Event Charges	Wedding ceremonies in other parks - no marquees - dependent on size - per day	per day - from	Price on application	01 April 2024	n/a	
Place	Parks	Event Charges	Wedding Ceremonies at Lauriston Castle Grounds - with Marquee	Full Day	£1,215.00	01 April 2024	5.19%	
Place	Parks	Event Charges	Wedding Ceremonies at Lauriston Castle Grounds - without Marquee	Full Day	£605.00	01 April 2024	4.67%	
Place	Parks	Event Charges	Calton Hill vehicle access fee	per day	£135.00	01 April 2024	3.85%	
Place	Parks	Event Charges	Calton Hill additional out of hours access fee (minimum 1 hour)	per hour	£75.00	01 April 2024	7.14%	
Place	Parks	Event Charges	Wedding ceremony Calton Hill	per day - from	£190.00	01 April 2024	6.15%	
Place	Parks	Event Charges	Wedding ceremony Dunbar's Close	per day - from	£150.00	01 April 2024	n/a	New
Place	Parks	Event Charges	Event supervision provision	per hour per person	£75.00	01 April 2024	7.14%	
Place	Parks	Room Hire Charges - Saughton Park	McHattie Room	per hour	£45.00	01 April 2024	12.51%	
Place	Parks	Room Hire Charges - Saughton Park	McHattie Room	half day	£170.00	01 April 2024	6.25%	
Place	Parks	Room Hire Charges - Saughton Park	McHattie Room	full day	£305.00	01 April 2024	5.54%	
Place	Parks	Room Hire Charges - Saughton Park	Conservatory	per hour	£25.00	01 April 2024	8.70%	
Place	Parks	Room Hire Charges - Saughton Park	Conservatory	half day	£85.00	01 April 2024	3.66%	
Place	Parks	Room Hire Charges - Saughton Park	Conservatory	full day	£180.00	01 April 2024	6.51%	
Place	Parks	Attendance out-with normal working hours (per officer)	Attendance out-with working hours	per hour	£75.00	01 April 2024	7.14%	
Place	Parks	Presentational Seat - includes plaque, inscription, installation and 20 yrs maintenance	Metal Seat	per seat	£2,525.00	01 April 2024	4.99%	

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective From	% Increase	Reason for Variation (only if not 5%)
Place	Parks	Presentational Seat - includes plaque, inscription, installation and 20 yrs maintenance	Wooden Seat	per seat	£5,045.00	01 April 2024	4.99%	
Place	Allotment Rentals	Full Plot		per Year	£161.00	01 April 2024	5.23%	
Place	Allotment Rentals	Half Plot		per Year	£81.00	01 April 2024	5.19%	
Place	Allotment Rentals	Elderly, Students and Unemployed - Full Plot		per Year	£81.00	01 April 2024	5.19%	
Place	Allotment Rentals	Elderly, Students and Unemployed - Half Plot		per Year	£40.00	01 April 2024	5.26%	
Place	Garden Aid	Grass cutting up to 50 m2		per Year	£80.00	01 April 2024	5.26%	
Place	Garden Aid	Grass cutting 51 to 100 m2		per Year	£105.00	01 April 2024	5.00%	
Place	Garden Aid	Grass cutting 101 - 150 m2		per Year	£132.00	01 April 2024	5.60%	
Place	Garden Aid	Grass cutting 151 - 200 m2		per Year	£145.00	01 April 2024	5.07%	
Place	Garden Aid	Grass cutting 201 - 300 m2		per Year	£158.00	01 April 2024	5.33%	
Place	Garden Aid	Grass cutting 301 - 400 m2		per Year	£172.00	01 April 2024	5.52%	
Place	Garden Aid	Grass cutting 401 - 500 m2		per Year	£185.00	01 April 2024	5.11%	
Place	Garden Aid	Grass cutting 501 - 600 m2		per Year	£198.00	01 April 2024	5.32%	
Place	Garden Aid	Grass cutting 601 - 700 m2		per Year	£210.00	01 April 2024	5.00%	
Place	Garden Aid	Grass cutting 701 - 800 m2		per Year	£221.00	01 April 2024	5.24%	
Place	Garden Aid	Grass cutting 801 - 900 m2		per Year	£231.00	01 April 2024	5.00%	
Place	Garden Aid	Grass cutting 901 - 1000 m2		per Year	£243.00	01 April 2024	5.19%	
Place	Garden Aid	Hedge trimming up to 50 m2 (max 1.8m high)		per Year	£59.00	01 April 2024	5.36%	
Place	Garden Aid	Hedge trimming 51 - 100 m2 (max 1.8m high)		per Year	£72.00	01 April 2024	5.88%	
Place	Garden Aid	Hedge trimming 101 - 150 m2 (max 1.8m high)		per Year	£85.00	01 April 2024	4.94%	
Place	Garden Aid	Hedge trimming 151 - 200 m2 (max 1.8m high)		per Year	£85.00	01 April 2024	4.94%	
Place	Garden Aid	Hedge trimming 201 - 300 m2 (max 1.8m high)		per Year	£95.00	01 April 2024	5.56%	
Place	Garden Aid	Hedge trimming 301 - 400 m2 (max 1.8m high)		per Year	£106.00	01 April 2024	4.95%	
Place	Garden Aid	Hedge trimming 401 - 500m2 (max 1.8m high)		per Year	£160.00	01 April 2024	5.26%	
Place	Garden Aid	Hedge trimming 501 - 600m2 (max 1.8m high)		per Year	£172.00	01 April 2024	5.52%	
Place	Burial Charges	Burial Ground Fees	Exclusive Right of Burial with Certificate		£1,590.00	01 April 2024	4.95%	
Place	Burial Charges	Burial Ground Fees	Exclusive Right of Green Burial with certificate		£1,690.00	01 April 2024	5.03%	
Place	Burial Charges	Burial Ground Fees	Duplicate Certificate of Right of Burial		£105.00	01 April 2024	5.85%	
Place	Burial Charges	Burial Ground Fees	Transfer of Certificate of Right of Burial		£105.00	01 April 2024	5.85%	
Place	Burial Charges	Burial Ground Fees	Adult interment		£1,388.00	01 April 2024	4.99%	
Place	Burial Charges	Burial Ground Fees	Adult interment - Saturday until 11am thereafter Sunda Saturday		£1,750.00	01 April 2024	5.17%	
Place	Burial Charges	Burial Ground Fees	Adult interment - Sunday or Public Holiday	Sunday / Public Holiday	£1,945.00	01 April 2024	4.96%	
Place	Burial Charges	Burial Ground Fees	Double Adult interment	Monday to Friday	£2,095.00	01 April 2024	5.07%	
Place	Burial Charges	Burial Ground Fees	Double Adult interment - Saturday	Saturday	£2,372.00	01 April 2024	5.00%	
Place	Burial Charges	Burial Ground Fees	Double Adult interment - Sunday or Public Holiday	Sunday	£2,682.00	01 April 2024	5.01%	
Place	Burial Charges	Burial Ground Fees	Child interment (up to 18 years)	No Fee	£0.00	01 April 2024	n/a	
Place	Burial Charges	Burial Ground Fees	Test dig a grave for depth		£445.00	01 April 2024	4.95%	
Place	Burial Charges	Burial Ground Fees	Board for grave		£192.00	01 April 2024	4.92%	
Place	Burial Charges	Burial Ground Fees	Exhumation including Screening		£4,510.00	01 April 2024	5.01%	
Place	Burial Charges	Cremated Remains Charges	Purchase of Exclusive Right of Burial (incl certificate)		£937.00	01 April 2024	5.04%	
Place	Burial Charges	Cremated Remains Charges	Adult interment		£295.00	01 April 2024	4.98%	
Place	Burial Charges	Cremated Remains Charges	Adult interment - Saturday until 11am thereafter	Saturday	£422.00	01 April 2024	4.98%	
Place	Burial Charges	Cremated Remains Charges	Sunday fees apply					
Place	Burial Charges	Cremated Remains Charges	Adult interment - Sunday	Sunday / Public Holiday	£470.00	01 April 2024	5.15%	
Place	Burial Charges	Cremated Remains Charges	Double Adult interment	Monday to Friday	£445.00	01 April 2024	4.95%	
Place	Burial Charges	Cremated Remains Charges	Double Adult interment - Saturday	Saturday	£530.00	01 April 2024	4.95%	
Place	Burial Charges	Cremated Remains Charges	Double Adult interment - Sunday or Public Holiday	Sunday	£616.00	01 April 2024	4.94%	
Place	Burial Charges	Cremated Remains Charges	Exhumation including Screening		£600.00	01 April 2024	5.08%	
Place	Burial Charges	Monuments and Memorials	Burials - Preparation where memorials require no foundation		£50.00	01 April 2024	n/a	New charge
Place	Burial Charges	Monuments and Memorials	Baby Memorial Plaque		£67.00	01 April 2024	5.02%	
Place	Burial Charges	Monuments and Memorials	Refix Dowels		£151.00	01 April 2024	4.86%	
Place	Burial Charges	Monuments and Memorials	Refix Dowels and new foundation		£230.00	01 April 2024	5.02%	
Place	Burial Charges	Monuments and Memorials	Provision of concrete foundation (adult)		£406.35	01 April 2024	n/a	New charge
Place	Cremation Charges	Mortonhall Crematorium	Adult Cremation - full service in Main or Pentland Chapel		£902.00	01 April 2024	5.01%	
Place	Cremation Charges	Mortonhall Crematorium	Adult Cremation - No Service or ceremony - Chapel		£558.00	01 April 2024	5.08%	
Place	Cremation Charges	Mortonhall Crematorium	Adult Cremation - No Service or ceremony - Courtyard		£382.00	01 April 2024	4.95%	
Place	Cremation Charges	Mortonhall Crematorium	Adult Cremation Saturday - full service in Main		£1,068.00	01 April 2024	5.01%	
Place	Cremation Charges	Mortonhall Crematorium	Adult Cremation Sunday - full service in Main		£1,178.00	01 April 2024	4.99%	
Place	Cremation Charges	Mortonhall Crematorium	Adult Cremation - Early weekday service in Main 9am or Pentland Chapel 9.30am		£712.00	01 April 2024	5.01%	
Place	Cremation Charges	Mortonhall Crematorium	Adult Cremation - Simple Service in Pentland Chapel (9am for 20 min)		£615.00	01 April 2024	5.13%	
Place	Cremation Charges	Mortonhall Crematorium	Child (under 18 years) - full service in Main or Pentland Chapel		£0.00	01 April 2024	n/a	
Place	Cremation Charges	Mortonhall Crematorium	Memorial service only (1hr)		£432.00	01 April 2024	5.11%	
Place	Cremation Charges	Mortonhall Crematorium	Additional service time	Per hour	£300.00	01 April 2024	4.90%	
Place	Cremation Charges	Mortonhall Crematorium	Garden of Remembrance, cremation with family in attendance	Monday to Friday 12 noon	£257.00	01 April 2024	4.90%	
Place	Cremation Charges	Mortonhall Crematorium	Garden of Remembrance, cremation with family in attendance	Monday to Friday 12 noon - Double	£388.00	01 April 2024	5.15%	
Place	Cremation Charges	Mortonhall Crematorium	Garden of Remembrance, cremation with family in attendance	Saturday	£301.00	01 April 2024	4.88%	
Place	Cremation Charges	Mortonhall Crematorium	Garden of Remembrance specific area - in attendance		£257.00	01 April 2024	5.03%	
Place	Cremation Charges	Mortonhall Crematorium	Garden of Remembrance specific area - no attendance		£87.00	01 April 2024	5.58%	
Place	Cremation Charges	Mortonhall Crematorium	Garden of Remembrance, cremation with family not in attendance	No Fee	£0.00	01 April 2024	n/a	
Place	Cremation Charges	Mortonhall Crematorium	Council Civil Celebrant	Per service	£104.00	01 April 2024	5.26%	
Place	Cremation Charges	Mortonhall Crematorium	Organist hire per service including organ repair levy		£53.00	01 April 2024	4.95%	
Place	Cremation Charges	Mortonhall Crematorium	Webcast of service		£54.00	01 April 2024	4.65%	
Place	Cremation Charges	Mortonhall Crematorium	Webcast of service plus 28 day playback		£69.00	01 April 2024	5.18%	
Place	Cremation Charges	Mortonhall Crematorium	Photo tribute - single (first photo free)		£15.00	01 April 2024	7.14%	
Place	Cremation Charges	Mortonhall Crematorium	Photo tribute - up to 25		£44.00	01 April 2024	4.27%	
Place	Cremation Charges	Mortonhall Crematorium	Photo tribute - up to 25 with music		£74.00	01 April 2024	5.26%	
Place	Cremation Charges	Mortonhall Crematorium	Additional photos - extra 25	Each	£19.00	01 April 2024	5.61%	
Place	Cremation Charges	Mortonhall Crematorium	DVD/USB of visual tribute (recording of slideshow)		£19.00	01 April 2024	5.61%	
Place	Cremation Charges	Mortonhall Crematorium	DVD/USB of service	Each	£51.00	01 April 2024	4.72%	
Place	Cremation Charges	Mortonhall Crematorium	Downloadable copy of visual tribute (recording of slideshow)		£9.00	01 April 2024	5.14%	
Place	Cremation Charges	Mortonhall Crematorium	Additional keepsakes (DVD,USB)(recording of service)		£23.00	01 April 2024	7.38%	
Place	Cremation Charges	Mortonhall Crematorium	Family-supplied video checking		£21.00	01 April 2024	3.96%	

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective From	% Increase	Reason for Variation (only if not 5%)
Place	Cremation Charges	Mortonhall Crematorium	Additional work charge - obitus		£23.10	01 April 2024	n/a	
Place	Cremation Charges	Mortonhall Crematorium	Obitus - Themed tribute		£99.75	01 April 2024	n/a	
Place	Cremation Charges	Mortonhall Crematorium	Obitus - Bespoke tribute		£504.00	01 April 2024	n/a	
Place	Cremation Charges	Mortonhall Crematorium	Obitus - video book		£99.75	01 April 2024	n/a	
Place	Cremation Charges	Mortonhall Crematorium	Obitus - Memory box		£136.50	01 April 2024	n/a	
Place	Cremation Charges	Mortonhall Crematorium	Obitus - Bundle – halo photo, music slideshow, webcast live and on demand with keepsake		£200.34	01 April 2024	n/a	
Place	Cremation Charges	Mortonhall Crematorium	Additional work charge - obitus		£19.00	01 April 2024	5.61%	
Place	Cremation Charges	Book of Remembrance	2 line entry		£88.00	01 April 2024	5.77%	
Place	Cremation Charges	Book of Remembrance	5 line entry		£133.00	01 April 2024	5.39%	
Place	Cremation Charges	Book of Remembrance	8 line entry		£178.00	01 April 2024	5.20%	
Place	Cremation Charges	Book of Remembrance	Badges/ Motifs		£92.00	01 April 2024	4.78%	
Place	Cremation Charges	Remembrance Cards	maximum 8 lines Card		£39.00	01 April 2024	4.00%	
Place	Cremation Charges	Miniature Book of Remembrance	maximum 8 lines miniature book		£110.00	01 April 2024	5.47%	
Place	Cremation Charges	Baby Book of Remembrance	5 line entry Baby Book		£35.00	01 April 2024	3.55%	
Place	Cremation Charges	Baby Book of Remembrance	Motif Baby Book		£45.00	01 April 2024	3.93%	
Place	Cremation Charges	Baby Book of Remembrance	Cremation not at Mortonhall		£78.75	01 April 2024	n/a	
Place	Cremation Charges	Memorial Walkway Plaque	Memorial plaque with lettering	5 Year Lease	£345.00	01 April 2024	4.86%	
Place	Cremation Charges	Memorial Walkway Plaque	Memorial plaque with lettering	10 Year Lease	£518.00	01 April 2024	5.07%	
Place	Cremation Charges	Memorial Walkway Plaque	Renewal of Plaque lease		£243.00	01 April 2024	5.19%	
Place	Cremation Charges	Memorial Walkway Plaque	Replacement plaque with inscription		£229.00	01 April 2024	5.07%	
Place	Cremation Charges	Columbarium	Hexagonal Pavilion with lettering	5 Year Lease	£460.00	01 April 2024	4.78%	
Place	Cremation Charges	Columbarium	Hexagonal Pavilion with lettering	10 Year Lease	£690.00	01 April 2024	4.86%	
Place	Cremation Charges	Columbarium	Renewal of Hexagonal Pavilion lease		£322.00	01 April 2024	4.89%	
Place	Cremation Charges	Columbarium	Replacement plaque with inscription		£229.00	01 April 2024	5.07%	
Place	Cremation Charges	Niche Wall	Niche Wall with lettering	5 Year Lease	£518.00	01 April 2024	5.07%	
Place	Cremation Charges	Niche Wall	Niche Wall with lettering	10 Year Lease	£777.00	01 April 2024	5.00%	
Place	Cremation Charges	Niche Wall	Renewal of Niche Wall lease		£363.00	01 April 2024	4.91%	
Place	Cremation Charges	Niche Wall	Replacement plaque with inscription		£229.00	01 April 2024	5.07%	
Place	Cremation Charges	Standard Rose	Standard Rose with lettering	5 Year Lease	£720.00	01 April 2024	4.96%	
Place	Cremation Charges	Standard Rose	Standard Rose with lettering	10 Year Lease	£1,008.00	01 April 2024	5.00%	
Place	Cremation Charges	Standard Rose	Standard Rose with lettering	20 Year Lease	£1,267.00	01 April 2024	4.97%	
Place	Cremation Charges	Standard Rose	Standard Rose with lettering	Renewal of plaque lease	£345.00	01 April 2024	4.86%	
Place	Cremation Charges	Woodland Walkway	Woodland Walkway with lettering	5 Year Lease	£676.00	01 April 2024	4.97%	
Place	Cremation Charges	Woodland Walkway	Woodland Walkway with lettering	10 Year Lease	£1,115.00	01 April 2024	4.99%	
Place	Cremation Charges	Woodland Walkway	Woodland Walkway with lettering	20 Year Lease	£1,614.00	01 April 2024	5.01%	
Place	Cremation Charges	Woodland Walkway	Woodland Walkway with lettering	Renewal of plaque lease	£535.00	01 April 2024	4.90%	
Place	Cremation Charges	Woodland Walkway	Replacement plaque with inscription		£265.00	01 April 2024	5.16%	
Place	Cremation Charges	Tree Memorial	Tree Memorial with lettering	5 Year Lease	£211.00	01 April 2024	4.98%	
Place	Cremation Charges	Tree Memorial	Tree Memorial with lettering	10 Year Lease	£317.00	01 April 2024	4.97%	
Place	Cremation Charges	Shared Granite Bench	Shared Granite Bench with lettering	5 Year Lease	£192.00	01 April 2024	4.92%	
Place	Cremation Charges	Shared Granite Bench	Shared Granite Bench with lettering	10 Year Lease	£288.00	01 April 2024	5.11%	
Place	Cremation Charges	Genealogy Search	Genealogy Search	Hourly Rate	£24.00	01 April 2024	8.35%	
Place	Cremation Charges		Duplicate certificate of cremation		£21.00	01 April 2024	5.00%	
Place	Mortuary	Defence Post Mortems			£758.00	01 April 2024	4.99%	
Place	Trade Waste Charges	Charge for delivering bins to new developments		Per hour	£45.00	01 April 2024	7.14%	
Place	Special Uplifts	Domestic Bulky Waste		per item *	£5.00	01 April 2024	0.00%	Previous Committee decision
Place	Special Uplifts	Domestic Garden Waste		up to 28 bags	price on application	01 April 2024	n/a	
Place	Special Uplifts	Domestic rubble/building materials		up to 15 bags	price on application	01 April 2024	n/a	
Place	Cleansing	Events & specialist services charges	Street cleaning charge for supporting events, one-off cleans and graffiti removal	per application	price on application	01 April 2024	n/a	
Place	HRA	Communal Heating - Maidencraig Court:	Gas fired heating - (previously reported per week - 14/15 figures recalculated as per fortnight)	per fortnight	£15.51	01 April 2024	0.00%	Freeze charges: ongoing issues with systems providing heat and determining the appropriate charging tariff for energy use
Place	HRA	Communal Heating - Maidencraig Court:	Owner-Occupier's boiler service charge - per year	per year	£18.30	01 April 2024	0.00%	Freeze charges: ongoing issues with systems providing heat and determining the appropriate charging tariff for energy use
Place	HRA	Communal Heating - Cables Wynd House		per fortnight	£13.85	01 April 2024	0.00%	Freeze charges: ongoing issues with systems providing heat and determining the appropriate charging tariff for energy use
Place	HRA	Communal Heating - Greendykes		per fortnight	£13.85	01 April 2024	0.00%	Freeze charges: ongoing issues with systems providing heat and determining the appropriate charging tariff for energy use
Place	HRA	Communal Heating - 22 Wauchope Terrace		per fortnight	£11.89	01 April 2024	0.00%	Freeze charges: ongoing issues with systems providing heat and determining the appropriate charging tariff for energy use
Place	HRA	Communal Heating	Ferniehill Drive (Sheltered) (previously weekly)	per fortnight	£11.89	01 April 2024	0.00%	Freeze charges: ongoing issues with systems providing heat and determining the appropriate charging tariff for energy use
Place	HRA	Communal Heating	Saughton Mains Terrace (Sheltered) - (previously weekly)	per fortnight	£11.89	01 April 2024	0.00%	Freeze charges: ongoing issues with systems providing heat and determining the appropriate charging tariff for energy use
Place	HRA	Communal Heating - Westfield Court - Gas fired heating and hot water	1 Apartment - (previously weekly)	per fortnight	£9.10	01 April 2024	0.00%	Freeze charges: ongoing issues with systems providing heat and determining the appropriate charging tariff for energy use
Place	HRA	Communal Heating - Westfield Court - Gas fired heating and hot water	2 Apartment - (previously weekly)	per fortnight	£11.89	01 April 2024	0.00%	Freeze charges: ongoing issues with systems providing heat and determining the appropriate charging tariff for energy use
Place	HRA	Communal Heating - Westfield Court - Gas fired heating and hot water	3 Apartment	per fortnight	£18.15	01 April 2024	0.00%	Freeze charges: ongoing issues with systems providing heat and determining the appropriate charging tariff for energy use
Place	HRA	Communal Heating - Westfield Court - Gas fired heating and hot water	4 Apartment - (previously weekly)	per fortnight	£18.59	01 April 2024	0.00%	Freeze charges: ongoing issues with systems providing heat and determining the appropriate charging tariff for energy use
Place	HRA	Communal Heating - Westfield Court - Owner occupiers' boiler maintenance	1 Apartment - (previously weekly)	per year	£8.73	01 April 2024	0.00%	Freeze charges: ongoing issues with systems providing heat and determining the appropriate charging tariff for energy use
Place	HRA	Communal Heating - Westfield Court - Owner occupiers' boiler maintenance	2 Apartment - (previously weekly)	per year	£8.73	01 April 2024	0.00%	Freeze charges: ongoing issues with systems providing heat and determining the appropriate charging tariff for energy use
Place	HRA	Communal Heating - Westfield Court - Owner occupiers' boiler maintenance	3 Apartment	per year	£8.73	01 April 2024	0.00%	Freeze charges: ongoing issues with systems providing heat and determining the appropriate charging tariff for energy use
Place	HRA	Communal Heating - Westfield Court - Owner occupiers' boiler maintenance	4 Apartment - (previously weekly)	per year	£8.73	01 April 2024	0.00%	Freeze charges: ongoing issues with systems providing heat and determining the appropriate charging tariff for energy use
Place	HRA	Heat -with-Rent Scheme	1 Apartment	per fortnight	£9.10	01 April 2024	0.00%	Freeze charges: ongoing issues with systems providing heat and determining the appropriate charging tariff for energy use
Place	HRA	Heat -with-Rent Scheme	2 Apartment	per fortnight	£11.89	01 April 2024	0.00%	Freeze charges: ongoing issues with systems providing heat and determining the appropriate charging tariff for energy use
Place	HRA	Heat -with-Rent Scheme	3 Apartment	per fortnight	£15.51	01 April 2024	0.00%	Freeze charges: ongoing issues with systems providing heat and determining the appropriate charging tariff for energy use
Place	HRA	Heat -with-Rent Scheme	4 Apartment	per fortnight	£18.59	01 April 2024	0.00%	Freeze charges: ongoing issues with systems providing heat and determining the appropriate charging tariff for energy use
Place	HRA	Service Charges - Flat/Apartment	Cleaning	per week	£1.94	01 April 2024	4.30%	
Place	HRA	Service Charges - Flat/Apartment	Grounds Maintenance	per week	£0.59	01 April 2024	3.51%	
Place	HRA	Service Charges - House/Maisonette	Grounds Maintenance	per week	£0.59	01 April 2024	3.51%	
Place	HRA	Homeless Temporary Accommodation	Core Furniture	per fortnight	£19.80	01 April 2024	4.10%	
Place	HRA	Homeless Temporary Accommodation	Dispersed flats - Service Charge	per week	£381.34	01 April 2024	5.00%	
Place	HRA	Homeless Temporary Accommodation	Dispersed flats (Leased to HRA) - Service Charge	per week	£64.89	01 April 2024	5.00%	
Place	HRA	Homeless Temporary Accommodation	Oxgangs - Service Charge	per week	£358.71	01 April 2024	5.00%	
Place	HRA	Homeless Temporary Accommodation	Broomhouse - Service Charge	per week	£401.96	01 April 2024	5.00%	
Place	HRA	Homeless Temporary Accommodation	Crewe Road - Service Charge	per week	£406.07	01 April 2024	5.00%	

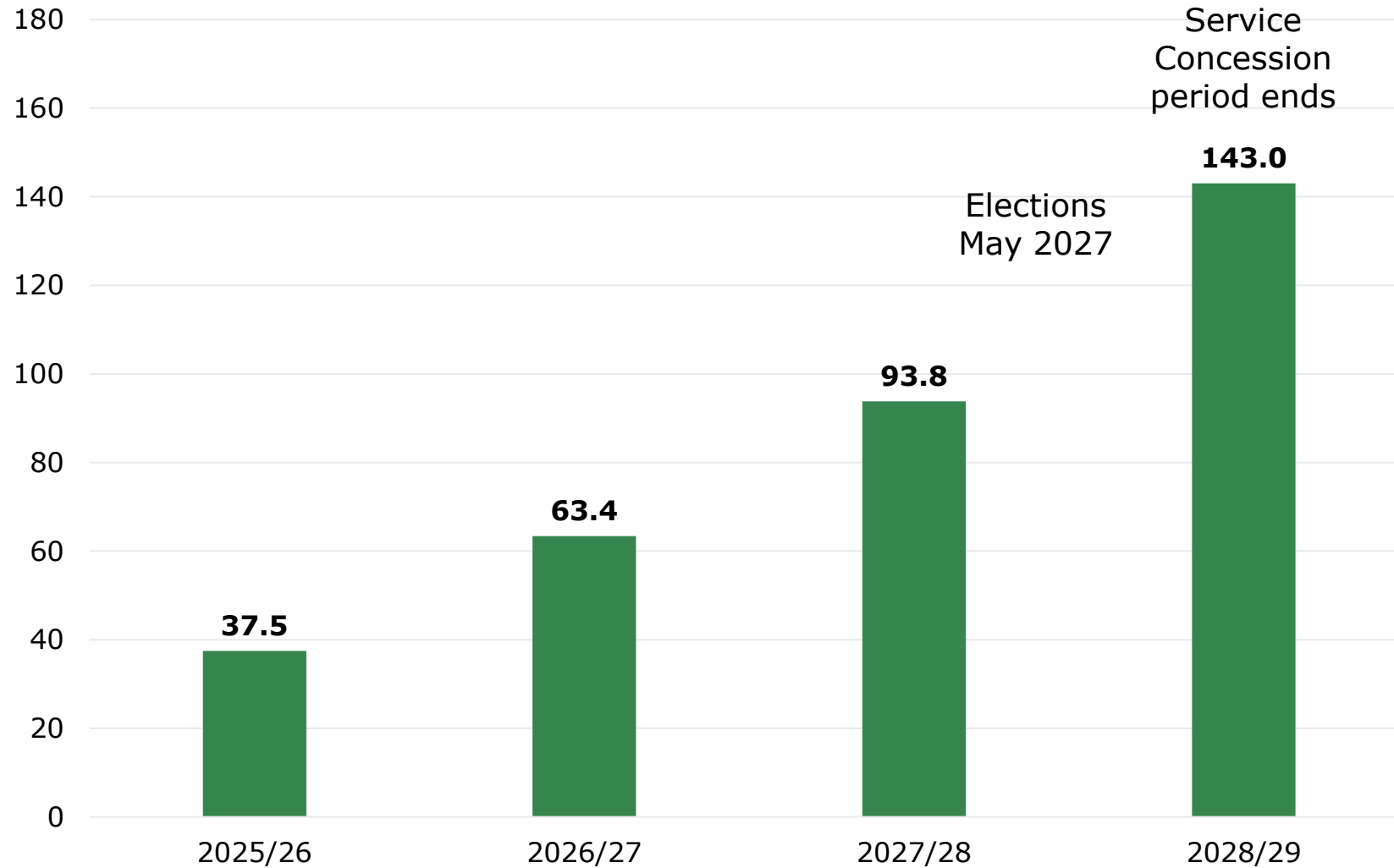
Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective From	% Increase	Reason for Variation (only if not 5%)
Place	HRA	Homeless Temporary Accommodation	West Pilton View (Leased to HRA) - Service Charge	per week	£64.89	01 April 2024	5.00%	
Place	HRA	Homeless Temporary Accommodation	West Pilton Park (Single occupancy) - Service Charge	per week	£583.36	01 April 2024	5.00%	
Place	HRA	Homeless Temporary Accommodation	West Pilton Park (Family occupancy) - Service Charge	per week	£721.46	01 April 2024	5.00%	
Place	HRA	Homeless Temporary Accommodation	Bruntsfield (Leased to HRA) - Service Charge	per week	£64.89	01 April 2024	5.00%	
Place	HRA	Homeless Temporary Accommodation	Bingham - Service charge	per week	£556.57	01 April 2024	5.00%	
Place	HRA	Homeless Temporary Accommodation	Leith Street - Service Charge	per week	£556.57	01 April 2024	5.00%	
Place	HRA	Homeless Temporary Accommodation	Castlecliff Hostel - Service Charge	per week	£64.89	01 April 2024	5.00%	
Place	Housing non-HRA	Housing Operations / Housing Capital Team	Emergency Repairs carried out under the Tenements (Scotland) Act 2024 to low-rise housing blocks.	Percentage	10.0%	01 April 2024	n/a	New charge
Place	Housing non-HRA	Housing Operations / Housing Capital Team	Ad-hoc repairs carried out under the Tenement (Scotland) Act 2004 to low-rise housing blocks	Percentage	10.0%	01 April 2024	n/a	New charge
Place	Housing non-HRA	Housing Operations / Housing Capital Team	Capital Upgrade Works and Whole House Retrofit to High-Rise carried out under the Tenement (Scotland) Act 2004 under £1m works value	Percentage	15.0%	01 April 2024	n/a	New charge
Place	Housing non-HRA	Housing Operations / Housing Capital Team	Capital Upgrade Works and Whole House Retrofit to High-Rise carried out under the Tenement (Scotland) Act 2004 over £1m works value	Percentage	11.0%	01 April 2024	n/a	New charge
Place	Housing - non HRA	Housing non-HRA	Washing machine / dryer (Main)		£2.61	01 April 2024	0.00%	Maintain freeze to encourage use of laundry facilities (reduces dampness risk if laundry not done in tenants' flats)
Place	Housing - non HRA	Launderette Charges	Tumble Dryer (Main)		£0.72	01 April 2024	0.00%	Maintain freeze to encourage use of laundry facilities (reduces dampness risk if laundry not done in tenants' flats)
Place	Housing - non HRA	West	Garage Rent	per year	£653.27	01 April 2024	0.00%	No investment in garages and minimal repairs other than health & safety - no justification for increasing these costs. Strategy being explored to determine asset renting options
Place	Housing - non HRA	South West - Charge 1	Garage Rent	per year	£653.27	01 April 2024	0.00%	No investment in garages and minimal repairs other than health & safety - no justification for increasing these costs. Strategy being explored to determine asset renting options
Place	Housing - non HRA	South West - Charge 2	Garage Rent	per year	£719.76	01 April 2024	0.00%	No investment in garages and minimal repairs other than health & safety - no justification for increasing these costs. Strategy being explored to determine asset renting options
Place	Housing - non HRA	City Centre	Garage Rent	per year	£902.91	01 April 2024	0.00%	No investment in garages and minimal repairs other than health & safety - no justification for increasing these costs. Strategy being explored to determine asset renting options
Place	Housing - non HRA	North - Charge 1	Garage Rent	per year	£653.27	01 April 2024	0.00%	No investment in garages and minimal repairs other than health & safety - no justification for increasing these costs. Strategy being explored to determine asset renting options
Place	Housing - non HRA	North - Charge 2	Garage Rent	per year	£905.24	01 April 2024	0.00%	No investment in garages and minimal repairs other than health & safety - no justification for increasing these costs. Strategy being explored to determine asset renting options
Place	Housing - non HRA	East - Charge 1	Garage Rent	per year	£653.27	01 April 2024	0.00%	No investment in garages and minimal repairs other than health & safety - no justification for increasing these costs. Strategy being explored to determine asset renting options
Place	Housing - non HRA	East - Charge 2	Garage Rent	per year	£905.24	01 April 2024	0.00%	No investment in garages and minimal repairs other than health & safety - no justification for increasing these costs. Strategy being explored to determine asset renting options
Place	Housing - non HRA	South - Charge 1	Garage Rent	per year	£719.76	01 April 2024	0.00%	No investment in garages and minimal repairs other than health & safety - no justification for increasing these costs. Strategy being explored to determine asset renting options
Place	Housing - non HRA	South - Charge 2	Garage Rent	per year	£814.25	01 April 2024	0.00%	No investment in garages and minimal repairs other than health & safety - no justification for increasing these costs. Strategy being explored to determine asset renting options
Place	Housing - non HRA	South - Charge 3	Garage Rent	per year	£905.24	01 April 2024	0.00%	No investment in garages and minimal repairs other than health & safety - no justification for increasing these costs. Strategy being explored to determine asset renting options
Place	Housing - non HRA	South - Charge 4	Garage Rent	per year	£1,088.39	01 April 2024	0.00%	No investment in garages and minimal repairs other than health & safety - no justification for increasing these costs. Strategy being explored to determine asset renting options
Place	Housing - non HRA	Blue Badge Rate	Garage Rent - Council Tenant	per year	£375.63	01 April 2024	0.00%	No investment in garages and minimal repairs other than health & safety - no justification for increasing these costs. Strategy being explored to determine asset renting options
Place	Housing - non HRA	Blue Badge Rate	Garage Rent - Non Council Tenant	per year	£450.29	01 April 2024	0.00%	No investment in garages and minimal repairs other than health & safety - no justification for increasing these costs. Strategy being explored to determine asset renting options
Place	Housing - non HRA	Multi-storey billing	Admin fee - Owner's share - fee applied to repairs and maintenance charges	Percentage	15.0%	01 April 2024	n/a	
Place	Mixed Tenure Improvement Service	Project management fee for MTIS Pilot Project	Project Management fee	Percentage	20.0%	01 April 2024	n/a	
Place	Mixed Tenure Improvement Service	Manager Time Charge on MTIS projects	Mixed Tenure Improvement Service	Hourly rate	£82.95	01 April 2024	5.00%	
Place	Mixed Tenure Improvement Service	Survey Time Charge	Mixed Tenure Improvement Service	Hourly rate	£70.35	01 April 2024	5.00%	
Place	Housing - non HRA including Mixed Tenure Improvement Service	HRA lead low-rise area based scheme and high-rise cyclical maintenance	Project management fee - block works value up to £250k		20.0%	01 April 2024	n/a	
Place	Housing - non HRA including Mixed Tenure Improvement Service	HRA lead low-rise area based scheme and high-rise cyclical maintenance	Project management fee - block works value over £250k up to £500k		15.0%	01 April 2024	n/a	
Place	Housing - non HRA including Mixed Tenure Improvement Service	HRA lead low-rise area based scheme and high-rise cyclical maintenance	Project management fee - block works value over £500k up to £750k		10.0%	01 April 2024	n/a	
Place	Housing - non HRA including Mixed Tenure Improvement Service	HRA lead low-rise area based scheme and high-rise cyclical maintenance	Project management fee - block works value over £750k		5.0%	01 April 2024	n/a	
Place	School Meals	Primary Schools			£2.50	01 August 2024	0.00%	Following benchmarking with other LAs including the Lothians, any further increase would put Edinburgh 20p per meal adrift - following discussions with Education these prices are recommended to be held.
Place	School Meals	Secondary Schools			£3.00	01 August 2024	0.00%	Following benchmarking with other LAs including the Lothians, any further increase would put Edinburgh 20p per meal adrift - following discussions with Education these prices are recommended to be held.
Place	School Meals	Nursery Schools	Non CEC funded nursery	per meal	£3.45	01 August 2024	0.00%	Following benchmarking with other LAs including the Lothians, any further increase would put Edinburgh 20p per meal adrift - following discussions with Education these prices are recommended to be held.
Place	School Meals	Non Pupil/Staff Meals	One Course		£3.40	01 August 2024	6.25%	
Place	School Meals	Non Pupil/Staff Meals	Two Courses		£4.70	01 August 2024	5.62%	
Place	Edinburgh Shared Repairs Service	Call Out Fee (8.30 - 5.00pm)	Emergency Works		£135.04	01 April 2024	5.00%	
Place	Edinburgh Shared Repairs Service	Call Out Fee (Out of Hours)	Emergency Works		£186.48	01 April 2024	5.00%	
Place	Edinburgh Shared Repairs Service	Property Officers Time Charge on Emergency jobs	Emergency Works	Hourly rate	£58.33	01 April 2024	5.00%	
Place	Edinburgh Shared Repairs Service	Manager Time Charge on Emergency jobs	Emergency Works	Hourly rate	£70.35	01 April 2024	5.54%	
Place	Edinburgh Shared Repairs Service	Administration Charge on Emergency job	Emergency Works - Finance & Customer Advisor tasks	Percentage	£0.10	01 April 2024	n/a	
Place	Edinburgh Shared Repairs Service	Project Management Fee for enforced projects	Enforced Works	Percentage	£0.26	01 April 2024	n/a	
Place	Edinburgh Shared Repairs Service	Administration Charge on Missing Share Case	Missing Shares Payments	Percentage	£0.10	01 April 2024	n/a	
Place	Edinburgh Shared Repairs Service	Surveyor Time Charge	Intervention Services - Survey & Reporting	Hourly rate	£70.35	01 April 2024	5.00%	
Place	Edinburgh Shared Repairs Service	Admin Charge on Survey Costs	Intervention Services - Survey & Reporting	Percentage	£0.10	01 April 2024	n/a	
Place	Edinburgh Shared Repairs Service	Provision of debt information for conveyancing purposes. PEC	For property search tasks undertaken by conveyancing solicitors on behalf of property owners	Per request	£52.50	01 April 2024	0.00%	ICT Service request costs are too high to implement any change to this charge.
Place	Catering - Property and Facilities Management	City Chambers	Corkage Charges	Wine/Champagne/Prosecco/Cava (per bottle)	£8.45	01 August 2024	4.91%	
Place	Catering - Property and Facilities Management	City Chambers	Corkage Charges	Lager/Beer (per bottle/can)	£1.40	01 August 2024	3.70%	
Place	Catering - Property and Facilities Management	City Chambers	Beverages	Freshly Brewed Fairtrade Coffee Conscience Coffee and Tea (Decaf Coffee and Fruit, Herbal and Decaf Tea available)	£2.95	01 August 2024	5.36%	
Place	Catering - Property and Facilities Management	City Chambers	Beverages	Freshly Brewed Fairtrade Coffee with Borders Biscuits	£4.20	01 August 2024	5.00%	

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective From	% Increase	Reason for Variation (only if not 5%)
Place	Catering - Property and Facilities Management	City Chambers	Beverages	Pack of Borders Biscuits	£1.15	01 August 2024	4.55%	
Place	Catering - Property and Facilities Management	City Chambers	Beverages	1 litre Bottle of in house filtered water	£1.40	01 August 2024	3.70%	
Place	Catering - Property and Facilities Management	City Chambers	Beverages	1 litre of Orange/Apple/Cranberry Juice	£3.75	01 August 2024	5.63%	
Place	Catering - Property and Facilities Management	City Chambers	A Taste of Scotland	Tunnock's Tea Cakes	£1.15	01 August 2024	4.55%	
Place	Catering - Property and Facilities Management	City Chambers	A Taste of Scotland	Tunnock's Caramel Log	£1.15	01 August 2024	4.55%	
Place	Catering - Property and Facilities Management	City Chambers	A Taste of Scotland	Chambers Homemade Shortbread	£1.15	01 August 2024	4.55%	
Place	Catering - Property and Facilities Management	City Chambers	A Taste of Scotland	Freshly Baked Scone with Jam/Butter	£1.95	01 August 2024	5.41%	
Place	Catering - Property and Facilities Management	City Chambers	A Taste of Scotland	Freshly Baked Danish Pastry	£1.15	01 August 2024	4.55%	
Place	Catering - Property and Facilities Management	City Chambers	A Taste of Scotland	Platter of Prepared Fruit (min. 4 people) (GF)	£1.50	01 August 2024	7.14%	
Place	Catering - Property and Facilities Management	City Chambers	Breakfast Service	Bacon or Sausages in a Roll (GF available on request)	£5.25	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Breakfast Service	Quorn Sausage Roll (v)	£5.25	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Lunch (All lunches require a minimum of two people, unless stated)	Simple Sandwich Lunch (Choice of Ham, Tuna Mayo, Egg Mayo, Cheese and Tomato, Roast Beef)	£5.85	01 August 2024	5.41%	
Place	Catering - Property and Facilities Management	City Chambers	Lunch (All lunches require a minimum of two people, unless stated)	Soup and Crusty Bread (minimum of four people) (GF)	£7.05	01 August 2024	5.22%	
Place	Catering - Property and Facilities Management	City Chambers	Lunch Menu 1 (All lunches require a minimum of two people, unless stated)	Selection of Sandwiches Fresh Fruit Platter Tea/Coffee/Fruit Juice	£9.30	01 August 2024	5.08%	
Place	Catering - Property and Facilities Management	City Chambers	Lunch Menu 2 (All lunches require a minimum of two people, unless stated)	Soup of the Day and Crusty Roll Selection of Filled Rolls/Wraps Fresh Fruit Platter Tea/Coffee/Fruit Juice	£11.65	01 August 2024	4.95%	
Place	Catering - Property and Facilities Management	City Chambers	Afternoon Tea (minimum of eight people)	Selection of Cocktail Sandwiches (GF) Assortment of French Patisserie (GF) / Danish Pastries Mini Scones and Jam and Butter Tea and Coffee	£16.60	01 August 2024	5.06%	
Place	Catering - Property and Facilities Management	City Chambers	Afternoon Tea (minimum of eight people)	Selection of Cocktail Sandwiches (GF) Assortment of French Patisserie (GF) / Danish Pastries Mini Scones and Jam and Butter Tea and Coffee	£23.30	01 August 2024	4.95%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Buffet Steak Pies	£2.10	01 August 2024	5.01%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Buffet Scotch Pies	£2.10	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Sausage Rolls (GF)	£2.10	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Haggis Bon Bons (GF)	£2.10	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Sweet and Sour Chicken Rolls	£2.10	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Mini Cottage Pies	£2.10	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Chicken Pakoras	£2.10	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Chicken and Bacon Pies	£2.10	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Garlic Chicken Goujons	£2.95	01 August 2024	5.36%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Sandwiches (GF)	£2.95	01 August 2024	5.36%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Vegetarian Spring Roll	£2.10	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Vegetarian Samosa	£2.10	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Carrot and Coriander Goujons	£2.10	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Vegetable Satay	£2.10	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Mini Margarita Pizza (GF)	£2.10	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Cherry Tomato and Mushroom Kebabs (GF)	£2.10	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Mushroom and Spinach Vol-au-Vents	£2.10	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Stuffed Sweet Peppers (GF)	£2.10	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Sweet Potato Wedges/Sour Cream Dip (GF)	£2.10	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Sandwiches (GF)	£2.10	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Spicy Tiger Prawns	£2.10	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Smoked Salmon Bagel	£2.10	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Seafood Dim Sum	£2.10	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Oriental Crab Cakes	£2.10	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Japanese Prawn Rolls	£2.10	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Thai Ginger and Fish Kebab (GF)	£2.10	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Smoked Haddock and Cheddar Vol-au-Vent	£2.10	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Mini Battered Fish and Mushy Peas	£3.35	01 August 2024	4.69%	
Place	Catering - Property and Facilities Management	City Chambers	Hot Fork Buffet Suggestions (minimum order 10 people)	Meat Dish Seasonal	£12.80	01 August 2024	4.92%	

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective From	% Increase	Reason for Variation (only if not 5%)
Place	Catering - Property and Facilities Management	City Chambers	Hot Fork Buffet Suggestions (minimum order 10 people)	Vegetarian Dish Seasonal	£11.55	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Hot Fork Buffet Suggestions (minimum order 10 people)	Fish Dish Seasonal	£12.80	01 August 2024	4.92%	
Place	Catering - Property and Facilities Management	City Chambers	Cold Fork Buffet Suggestions (minimum order 10 people)	Local and Seasonal Meat Dish Selection	£11.55	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Cold Fork Buffet Suggestions (minimum order 10 people)	Local and Seasonal Vegetarian Dish Selection	£11.55	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Cold Fork Buffet Suggestions (minimum order 10 people)	Local and Seasonal Fish Dish Selection	£11.55	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	Cold Fork Buffet Suggestions (minimum order 10 people)	Local and Seasonal Sides of the Day	£4.45	01 August 2024	5.95%	
Place	Catering - Property and Facilities Management	City Chambers	Cold Fork Buffet Suggestions (minimum order 10 people)	Desserts - Scottish Cheeseboard with Apple Chutney and Oatcakes (GF) (£1.00 supplement)	£11.55	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Sparkling, Non-Alcoholic - Bottle of Shloer	£7.55	01 August 2024	4.86%	
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Bottled Beers/Drinks - Cider Bottle (Magners)	£5.85	01 August 2024	5.41%	
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Bottled Beers/Drinks - 80° Bottle	£5.30	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Bottled Beers/Drinks - Peroni	£5.30	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Bottled Beers/Drinks - Budvar	£5.30	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Bottled Beers/Drinks - Tiger	£5.30	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Wines per Glass (250ml) - House White Wine	£5.80	01 August 2024	5.47%	
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Wines per Glass (250ml) - House Red Wine	£5.80	01 August 2024	5.45%	
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Wines per Glass (250ml) - Bottle of House Wine	£19.25	01 August 2024	5.19%	
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Minerals and Soft Drinks - Splits	£2.95	01 August 2024	5.36%	
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Minerals and Soft Drinks - Fruit Juice	£2.95	01 August 2024	5.36%	
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Minerals and Soft Drinks - Can of Coca Cola/Diet	£2.95	01 August 2024	5.36%	
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Minerals and Soft Drinks - Mineral Water	£2.65	01 August 2024	6.01%	
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Minerals and Soft Drinks - Cordials/Dash	£1.40	01 August 2024	3.70%	
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Minerals and Soft Drinks - Can of Irn Bru/Diet	£2.75	01 August 2024	5.77%	
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Wine List (All wines are subject to change)	Sparkling Wine and Champagne - Baron D'Arignac Brut Sparkling, France	£34.65	01 August 2024	5.00%	
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Wine List (All wines are subject to change)	Sparkling Wine and Champagne - La Delfina Prosecco, Italy	£31.00	01 August 2024	5.08%	
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Wine List (All wines are subject to change)	Sparkling Wine and Champagne - Samur 1811 Rose Ackerman, France	£40.95	01 August 2024	5.00%	
Place	Planning & Building Standards	Building Standards	Set Nationally	set nationally		01 April 2024	n/a	
Place	Planning & Building Standards	Plan Store Fees	Plans (up to 3 on same address)	e.g. If 3 warrants for same address £57.50	£86.00	01 April 2024	4.88%	
Place	Planning & Building Standards	Plan Store Fees	Plans (4-6 Properties)	If 3 warrants for different address £172.50	£93.00	01 April 2024	4.49%	
Place	Planning & Building Standards	Plan Store Fees	Plans (7-9 Properties)		£110.00	01 April 2024	4.76%	
Place	Planning & Building Standards	Plan Store Fees	Plans (10-12 Properties)		£135.00	01 April 2024	4.65%	
Place	Planning & Building Standards	Plan Store Fees	Plans (13-15 Properties)		£162.00	01 April 2024	5.19%	
Place	Planning & Building Standards	Plan Store Fees	Plans (16-18 Properties)		£211.00	01 April 2024	4.98%	
Place	Planning & Building Standards	Plan Store Fees	Plans (19-21 Properties)		£245.00	01 April 2024	5.15%	
Place	Planning & Building Standards	Plan Store Fees	Plans (22-24 Properties)		£365.00	01 April 2024	4.89%	
Place	Planning & Building Standards	Plan Store Fees	Plans (25+ Properties)		£495.00	01 April 2024	5.10%	
Place	Planning & Building Standards	Plan Store Fees	Completion Certificate & Warrant		£86.00	01 April 2024	4.88%	
Place	Planning & Building Standards	Plan Store Fees	Copy Property Inspection Letter		£86.00	01 April 2024	4.88%	
Place	Planning & Building Standards	Plan Store Fees	Microfiche Records		£82.00	01 April 2024	5.13%	
Place	Planning & Building Standards	Plan Copy Charges	A4		£0.85	01 April 2024	4.81%	
Place	Planning & Building Standards	Plan Copy Charges	A3		£1.68	01 April 2024	5.00%	
Place	Planning & Building Standards	Plan Copy Charges	A2		£3.67	01 April 2024	4.87%	
Place	Planning & Building Standards	Plan Copy Charges	A1		£4.94	01 April 2024	5.11%	
Place	Planning & Building Standards	Plan Copy Charges	A0		£8.51	01 April 2024	5.06%	
Place	Planning & Building Standards	Street Naming	Naming a New Street		£333.00	01 April 2024	5.05%	
Place	Planning & Building Standards	Numbering of New Properties	1 Property		£75.00	01 April 2024	5.63%	
Place	Planning & Building Standards		2 - 5 Properties		£155.00	01 April 2024	4.73%	
Place	Planning & Building Standards		6 - 10 Properties		£214.00	01 April 2024	4.90%	
Place	Planning & Building Standards		11 - 25 Properties		£284.00	01 April 2024	5.19%	
Place	Planning & Building Standards		26 - 50 Properties		£461.00	01 April 2024	5.01%	
Place	Planning & Building Standards		51 - 100 Properties		£706.00	01 April 2024	5.06%	
Place	Planning & Building Standards		101 - 150 properties		£1,312.00	01 April 2024	4.96%	
Place	Planning & Building Standards		151 - 200 properties		£1,576.00	01 April 2024	5.07%	
Place	Planning & Building Standards		201+ properties		£1,754.00	01 April 2024	5.03%	
Place	Planning & Building Standards	Renumbering of application subsequent to issue of Statutory Notices			£193.00	01 April 2024	4.89%	
Place	Planning & Building Standards	Confirmation of single address to Solicitors / Occupiers or Owners (including copy statutory notice if available)			£53.00	01 April 2024	6.01%	
Place	Planning & Building Standards	Confirmation of development addresses (Map and schedule of development addresses where available)			£106.00	01 April 2024	4.95%	
Place	Planning & Building Standards	Street Signs	Wall Fixing		£450.00	01 April 2024	42.86%	Following a recent procurement process, the costs associated with manufacturing, installing and maintaining the signs have risen significantly
Place	Planning & Building Standards	Street Signs	Freestanding		£450.00	01 April 2024	42.86%	Following a recent procurement process, the costs association with manufacturing, installing and maintaining the signs have risen significantly
Place	Planning & Building Standards	Street Signs	No Through Road - Wall Fixing		£450.00	01 April 2024	42.86%	Following a recent procurement process, the costs associated with manufacturing, installing and maintaining the signs have risen significantly
Place	Planning & Building Standards	Street Signs	No Through Road - Freestanding		£450.00	01 April 2024	42.86%	Following a recent procurement process, the costs association with manufacturing, installing and maintaining the signs have risen significantly
Place	Planning & Building Standards	Street Signs	Advert in local press		£357.00	01 April 2024	5.00%	
Place	Planning & Building Standards	Property Inspections (PI) Domestic	Site visits to provide confirmation of compliance (work value up to £5k)	Per visit (up to 2)	£506.00	01 April 2024	4.98%	
Place	Planning & Building Standards	Property Inspections (PI)	Site visits to provide confirmation of compliance (work value over £5k)	Per visit (up to 2) over £5k work value	n/a	01 April 2024	n/a	
Place	Planning & Building Standards	Property Inspections (PI)	Site visits to provide confirmation of compliance	Per additional visit	£134.00	01 April 2024	4.69%	
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £10k		£672.00	01 April 2024	5.00%	
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £30k		£1,244.00	01 April 2024	4.98%	

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective From	% Increase	Reason for Variation (only if not 5%)
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £50k		£1,570.00	01 April 2024	5.02%	
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £80k		£2,042.00	01 April 2024	4.99%	
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £100k		£2,394.00	01 April 2024	5.00%	
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £200k		£3,733.00	01 April 2024	5.01%	
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £300k		£5,077.00	01 April 2024	5.01%	
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £400k		£6,447.00	01 April 2024	5.00%	
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £500k		£7,781.00	01 April 2024	5.01%	
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £600k		£10,148.25	01 April 2024	5.00%	
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £750k		£12,506.00	01 April 2024	5.00%	
Place	Planning & Building Standards	Confirmation of Completion - Domestic (CONFD)	Site Visit	Per visit (up to 2)	£508.00	01 April 2024	4.96%	
Place	Planning & Building Standards	Confirmation of Completion - Domestic (CONFD)	Site Visit	Per additional visit	£135.00	01 April 2024	4.65%	
Place	Planning & Building Standards - Pre-application Advice	Local development (small) • 1 to 11 residential units • Less than 1,000m2 class 4/5/6/other/mixed space	Desktop review by case officer of information submitted electronically. • Formal advice letter provided within a target 20 working days of registration.	per review	£347.00	01 April 2024	5.15%	
Place	Planning & Building Standards - Pre-application Advice	Local Development (medium) - 12 to 49 residential units / 1,000m2 to 10,000m2 commercial / other space	1hr inception meeting, 1hr follow up meeting, with case officer and advice	per review	£1,575.00	01 April 2024	5.00%	
Place	Planning & Building Standards - Pre-application Advice	Local Development (medium) - 12 to 49 residential units / 1,000m2 to 10,000m2 commercial / other space	Additional 1 hour meeting with case officer and other service areas	per hour	£693.00	01 April 2024	5.00%	
Place	Planning & Building Standards - Pre-application Advice	Major/National Development - 50+ residential units / 10,000m2 + commercial / other space / 2 hectares + site size / other criteria per Hierarchy of Development Regulations 2009	2hr pre-position meeting with case officer and other relevant officers	per meeting	£1,386.00	01 April 2024	5.00%	
Place	Planning & Building Standards - Pre-application Advice	Major/National Development - 50+ residential units / 10,000m2 + commercial / other space / 2 hectares + site size / other criteria per Hierarchy of Development Regulations 2009	2 hr inception meeting, accompanied site visit, 2hr meeting with case officer and other relevant teams, 2hr follow up meeting, 1hr wrap up meeting and advice	per review	£12,600.00	01 April 2024	5.00%	
Place	Planning & Building Standards - Pre-application Advice	Major/National Development - 50+ residential units / 10,000m2 + commercial / other space / 2 hectares + site size / other criteria per Hierarchy of Development Regulations 2009	Additional 1 hour meeting with case officer and other service areas	per application	Bespoke charge agreed	01 April 2024	n/a	
Place	City Fleet Maintenance Services	Class 4 MOT Tests - to the public	VOSA - Set nationally		VOSA - Set Nationally	01 April 2024	n/a	
Place	City Fleet Maintenance Services	Class 4 MOT Tests - CEC staff	VOSA - Set nationally		VOSA - Set Nationally	01 April 2024	n/a	
Place	City Fleet Maintenance Services	Class 7 MOT Tests - to the public	VOSA - Set nationally		VOSA - Set Nationally	01 April 2024	n/a	

Estimated cumulative funding gaps, 2025/26 to 2028/29 (£m)



The above analysis takes into account the recurring impacts of the measures and options set out within this report. It also assumes that the reductions in employer's pension contributions are sustained beyond 31 March 2027.